

# Garland ISD SHAC Bylaws

## ARTICLE I: Name

The name of this group shall be the Garland ISD School Health Advisory Council.

## ARTICLE II: Purposes

The purposes of this group are stated in the following statements:

Mission Statement: The mission of the Garland ISD SHAC is to promote sound school policies that will maintain and improve the health and wellness of its students, employees and community members.

Vision Statement: The vision of the Garland ISD SHAC is to promote healthy physical, mental, social and emotional attitudes and behaviors that can be incorporated as lifelong habits.

## ARTICLE III: Membership

The School Health Advisory Council shall be comprised of 5 Board of Trustees appointed members, district personnel, parents, and community members. The majority of the members must be persons who are parents of students enrolled in Garland ISD and who are not employed by the district. The Board of Trustees also may appoint one or more persons from each of the following groups or a representative from a group other than those mentioned: classroom teachers, counselors, and administrators employed by the district, district students, healthcare professionals, business community, law enforcement, senior citizens, clergy, nonprofit health care organizations, and local domestic violence programs.

The council shall consist of no less than 10 people.

The SHAC shall not exceed 35 members, and shall maintain a parent majority.

Membership is valid for one year; ending on or before June 30. Members may apply each year. New members may apply each year and if approved by the current SHAC will be added to the SHAC recommendations at the end of each school year. New membership will begin in July each year.

Eligibility Criteria: To be eligible to serve on the council, a person must be a parent or guardian of a Garland ISD student, an employee of Garland ISD, a resident who lives within the Garland ISD boundaries, or who works for an agency or organization that assists the communities of Garland, Rowlett, and Sachse. The individual must have a strong commitment to the purpose of the council, and a strong desire to attend and participate in the meetings.

Meeting Attendance: SHAC members will be required to attend a minimum of 2 meetings per year.

# Garland ISD SHAC Bylaws

Selection: SHAC members shall be selected on recommendations by other council members, community members or school personnel. Every effort will be made to ensure that the SHAC reflects all geographic areas of Garland ISD.

Resignation: If for any reason a council member is unable to fulfill the obligation to the council, he/she may resign with written notice to the chair or co-chair giving the council at least 30 days to find a replacement.

## ARTICLE IV: Meetings

Council meetings will be held at least four times per year on the first Wednesday of the month, whenever possible. The majority of meetings will be held at the

Shugart Professional Development Center,  
870 W Buckingham Road, Garland, TX 75040  
12:00 to 1:30 p.m.

A quorum will be the members present at the meeting.

## ARTICLE V: Officers

The officers of the council shall be two co-chairpersons. One co-chairperson representing the school district and the other a parent. The District co-chairperson shall facilitate the meeting. In case of absence the parent co-chair will preside. An appointed SHAC secretary shall be responsible for keeping the minutes of the meeting and distribution of the meeting notification, agenda and the previous meeting minutes.

A parent co-chair may serve up to 2 consecutive years in the position.

## ARTICLE VI: Committees

Committees shall be formed on an as needed basis by volunteers or by appointment.

## ARTICLE VII: Voting Procedures

A simple majority of the members present at the meeting is needed to approve the motion.

# **Garland ISD SHAC Bylaws**

## **ARTICLE VIII: Communication**

News and events will be posted on the Garland ISD Website, social media, and campus communications. Minutes of the meetings will be posted on the Garland ISD district website. Notification of meetings will be sent by e-mail unless otherwise specified by committee members. The Annual Report to the Board of Trustees will be submitted by either the District or Parent Co-Chair of the School Health Advisory Council.

## **ARTICLE IX: Amendments**

The procedure for making changes to the by-laws shall be a majority vote of the members present.