



GARLAND INDEPENDENT SCHOOL DISTRICT

PURCHASING DEPARTMENT

501 SOUTH JUPITER ROAD

Garland, Texas 75042

June 9, 2020

ADDENDUM #1, RFP # 243-20

ORACLE SOURCING AND CONTRACTS CLOUD IMPLEMENTATION SERVICES

This addendum forms a part of the solicitation documents, modifies the original document as listed below, and is hereby made part of any pursuant award. Acknowledge receipt of this addendum by returning the completed and signed form with the solicitation response. Failure to submit the addenda will be used as an evaluated factor.

THE DATE AND TIME FOR SUBMITTAL OF RESPONSES IS UNCHANGED

**REVIEW THE INFORMATION FOLLOWING FOR CHANGES
QUESTIONS AND RESPONSES ALSO FOLLOW**

Don Friedel
Assistant Director of Purchasing

Company Name

Address

City

State

Zip

Signature

Title

Regarding the Instruction Page:

Change From:

Contract Term

From July 28, 2020 (or date of award) with the contract renewing annually for five years from date of award unless cancelled by either party as stated in CANCELLATION FOR CONVENIENCE or CANCELLATION FOR CAUSE.

Change To:

Contract Term

From August 26, 2020 (or date of award) with the contract renewing annually for five years from date of award unless cancelled by either party as stated in CANCELLATION FOR CONVENIENCE or CANCELLATION FOR CAUSE.

Change From:

Value of Contract

The estimated value of this contract is \$150,000; However, this value reflects the District's estimated current requirements for one year (or time frame as otherwise specified). The District may elect to place several orders during the term of this Request for Proposal.

Change To:

Value of Contract

The estimated value of this contract is \$200,000; However, this value reflects the District's estimated current requirements for one year (or time frame as otherwise specified). The District may elect to place several orders during the term of this Request for Proposal.

Remove:

EVALUATION CRITERIA

(Relevant Evaluation Criteria is listed as Item 6 in the specification and scope portion of the RFP).

QUESTIONS AND RESPONSES FOLLOW:

#	Question	Response
1	Can you please advise if we should follow instructions in section 1.1.4 or 7?	In regards to number of copies, you may following instructions in section 1.1.4, versus section 7.
2	Are you looking for implementation services (proposer will provide a full project team to implement and manage the effort) or merely staff augmentation (proposer provides a resource and Garland will manage the effort).	We are seeking implementation services for a full project team to implement the solution. The proposing firm Project Manager would be matched with an internal Garland ISD resource to coordinate the project.
3	The budget in one place in the document indicates \$150,000 (page 15) whereas on page 18 it indicates \$200,000 with \$20,000 for operations and maintenance going forward. What is the expected value of the contract and from where was that number derived?	This was an accidental discrepancy. The budget for the implementation of the project is \$200,000, with an additional annual budget allocation of \$20,000. Consider the \$20,000 as a consulting retainer for ongoing improvements/enhancements. These numbers were based upon an estimate of billable hours for various project resources, then balanced against what Garland ISD is capable of supporting from a budgetary standpoint for this project.

4	You request a turnkey solution to implement Sourcing and Contracts. What is the intention on creation of Purchase Orders from Cloud Sourcing, if any?	The intention is for Requisitions and Purchase Order documents to be created from the Oracle E-Business Suite, not the Cloud applications.
5	In Section 4.2 you request onsite resources, is that still the case in light of COVID-19? If so, is travel included in the contract value above or will that be in addition to?	Bid the RFP as requested, with onsite resources. Billable rates should be all-inclusive. Contract value is considered all-inclusive.
6	How many contracts does Garland currently manage and what is the mechanism for doing so?	The District has more than 500 active contracts, which are currently managed with the Oracle E-Business Suite.
7	Will you use the supplier portal and supplier qualification management?	Yes, the Supplier Portal would be used. No, Supplier Qualification Management would not be implemented, only Sourcing and Procurement Contracts.
8	Are there requirements you can share which you used to evaluate the solution to ensure it met your needs?	A few very high level requirements included: <ul style="list-style-type: none"> - Provide improved supplier experience, resulting in broader supplier base, bid responses, and ultimately, supplier awards. - Investing in current technology, versus legacy technology, which is seeing more research and development from Oracle. Ability to modernize and streamline business processes, while reducing end user and supplier support. - Enhanced communication and collaboration – majority of pertinent information is maintained in the system, allowing all members of the collaboration team to monitor the progress of RFP and Bid development. - Sourcing and Contracts tight integration eliminates or limits the need to use offline word processing documents and has controls to ensure all changes are reviewed, tracked, and approved. - Improve District capabilities for information analysis and business process management. Provide analytical tools, dashboards, and reporting as needed. - Ability for solution to be browser agnostic
9	Can you share the 10 reports or the components?	The 10 reports or components are intended to be a generic holding place for additional billable units of work to ensure they are included in scope and pricing submissions. These would be reports, dashboards, forms, etc. that typically would require billable hours from a solution consultant, architect, developer or other similar resource. The detailed scope would be established during the discovery or requirements gathering phase of the project.
10	What is your target start date for this project?	After project award, as soon as feasible.