



GARLAND INDEPENDENT SCHOOL DISTRICT

PURCHASING DEPARTMENT
501 SOUTH JUPITER ROAD
Garland, Texas 75042

May 12, 2020

ADDENDUM 1, RFP #17-21 (32353)

REFRIGERATED AND FROZEN FOODS

This addendum modifies the original document as listed below and is hereby incorporated to the contract documents. Acknowledge receipt of this addendum by returning the completed and signed form with the solicitation response. Failure to submit the addendum will be used as an evaluated factor.

QUESTION:

Will you be accepting electronic signed documents? Normally we still hand sign and upload to the bid. Can I use docusign for signature and upload to the bid?

ANSWER:

Electronic signatures will be accepted for this solicitation

QUESTION:

For clarification full case samples are required to be delivered by May 28th 2020.

Are there delivery restrictions on days samples are to be sent in like indicated in hard copies of bids for delivery?

ANSWER:

Yes.

Schools are closed but the SNS warehouse is open for deliveries with exception of Memorial Day. You may call to set-up a sample delivery appointment at 972-487-4213.

QUESTION:

Will garland accept Frozen Broccoli that is Import from Ecuador?

ANSWER:

The preference is domestically grown. Price is also a factor and depends on if a domestically grown broccoli is bid. Please bid your product but notate that it is an import.

QUESTION:

Will Garland ISD accept electronic signatures on signed documents for this RFP and all RFP's going forward?

ANSWER:

Electronic signatures will be accepted for this solicitation

QUESTION:

Yangs will be submitting a sample for the Refrigerated & Frozen bid #17-21. They have requested confirmation that samples will be able to be received while the schools are closed, either by direct ship or broker delivery.

ANSWER: Schools are closed but the SNS warehouse is open for deliveries with exception of Memorial Day. You may call to set-up a sample delivery appointment at 972-487-4213.

QUESTION:

I have received questions from a few manufacturers regarding samples for both the Dry Staples and Refrigerated & Frozen bids. I have been asked to inquire if Garland ISD will accept partial cases, 1 or 2 packages of items, etc. This is strictly due to COVID-19 and these questions are coming from manufacturers that normally do not have a problem submitting full case samples. If you would consider approving this that would be appreciated.

ANSWER:

That is acceptable due to COVID-19. We understand that manufacturing has been greatly affected as well. There still must be a minimum of 25 pieces or servings. Additionally, the partial cases must still be properly labeled with all item code information

QUESTION:

With the safety precautions our company is taking with COVID-19 our corporate offices are closed and we are unable to enter, we are all working from our homes and I don't have access to representative to sign the bids. Are you willing to accept electronic signatures?

ANSWER:

Electronic signatures will be accepted for this solicitation

QUESTION:

Can we use a full electronic signature for initials of the authorized representative?

ANSWER:

Electronic signatures will be accepted for this solicitation

QUESTION:

Since our company is not able to access your bids, we will be completing them hard copy. Can we email them back to the bid department or would we have to mail/UPS them?

ANSWER:

Please refer to Hard Copy Section 1.1 Submission of Bids

QUESTION:

Can you clarify the case count you may be receiving on these following line items.

#1 - Beef Enchiladas

#43 – Tamale Chicken Tomatillo

ANSWER:

#1 - Beef Enchiladas 112ea./cs

#43 – Tamale Chicken Tomatillo 100/cs

QUESTION:

Are the sample log sheets to be attached on the outside of the sample case or inside the sample case?

ANSWER:

Outside.

QUESTION:

For bid # 17-20 can you please clarify line item #'s. Did Garland purchase any of these item last year? Are these items on the menu this year?

Line item #

1, Beef Enchiladas

2, Beef Fajitas – What does (CPT) mean?

6, Chicken Fajitas

26, Flatbread

43, Tamales, Chicken Tomatillo – Will Garland accept green sauce?

65, Taquitos, Chicken & Cheese

ANSWER:

Yes

The intent is for all items on the bid to be on the menu at some point. Just depends on the quality and price of the items that are received for each line as to whether they are on the final menu.

1, Beef Enchiladas

2, Beef Fajitas – What does (CPT) mean? Served in High School

6, Chicken Fajitas

26, Flatbread

43, Tamales, Chicken Tomatillo – Will Garland accept green sauce? yes

65, Taquitos, Chicken & Cheese

QUESTION:

For bid # 17-20 can you please clarify line item #'s. Did Garland purchase any of these item last year? Are these items on the menu this year?

#3, 500 cs - BISCUIT, 51% WHOLE WHITE WHEAT, PAR-BAKED, PRE-SLICED, NO TRANS FAT

#9, 750 cs - ROLL DOUGH, CINNAMON, 51% WHOLE WHITE WHEAT FLOUR, PRE-CUT, 2 OZ, INDIVIDUALLY QUICK FROZEN

#10, 2000 cs - CINNAMON SWIRLS, 2 PACK, INDIVIDUALLY WRAPPED, 51% WHOLE GRAIN, 72/CASE

#19, 4200 cs - DINNER ROLLS, FROZEN DOUGH, 51% WHOLE GRAIN WHITE WHEAT FLOUR, 240/CS

#20, 1000 cs - BREADSTICK, CHEESY GARLIC, 320/CASE

#34, 1000 cs - MUFFIN, BLUEBERRY or SIMILAR FLAVOR, INDIVIDUALLY WRAPPED, 51% WHOLE GRAIN, 60/CASE

#35, 1000 cs - MUFFIN, STRAWBERRY OR SIMILAR FLAVOR, WG, IW, 120/CASE

#75, 1000 cs, BANANA LOAF, SLICED, IW. 51% WHOLE GRAIN. 70/CASE

ANSWER:

Yes
The intent is for all items on the bid to be on the menu at some point. Just depends on the quality and price of the items that are received for each line as to whether they are on the final menu.

QUESTION:

Line items 135, 137, 138 – is it possible to provide bids for larger size cases too? For eg: bid request is for case size of 6 X 10# packs.
Can we provide quote for case size of 6 X 30# packs if the cost / pound is lower?
If so, how should this larger size be documented?

ANSWER:

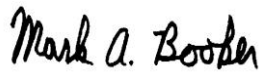
Yes, however the smaller size is preferred. 6-#30 is more than needed.
There is a field in the bid to state pack size.

QUESTION:

I had a couple of questions on Bid #17 17-21 (32353). Would you happen to have the Current Vendor and Prices you are using for Items 29 and 30? These are the 4 oz cups of Apple Juice and Orange Juice. I was also wondering if these could be offered as shelf stable items? The bid states frozen and I didn't know if there was any leeway there. We have the cups that would be delivered as shelf stable and an option to freeze them. I appreciate any help you can give me!

ANSWER:

There is a separate bid for Dry & Staples. This bid is for Frozen & Refrigerated items.



Mark A. Booker
Director of Purchasing

Company Name

Address

City State Zip

Signature

Title