



GARLAND INDEPENDENT SCHOOL DISTRICT

PURCHASING DEPARTMENT
501 SOUTH JUPITER ROAD
Garland, Texas 75042

December 6, 2019


ADDENDUM #1, RFP #388-20

WASTE COLLECTION AND RECYCLING SERVICES

This addendum forms a part of the solicitation documents, modifies the original document as listed below, and is hereby made part of any pursuant award. Acknowledge receipt of this is addendum by returning the completed and signed form with the solicitation response. Failure to submit the addenda will be used as an evaluated factor.

THE DATE FOR SUBMITTAL OF RESPONSES IS UNCHANGED

**Questions and Responses on pages 2-3 following
Attachments are also a part of this Addendum**


Mark A. Booker
Director of Purchasing

Company Name

Address

City

State

Zip

Signature

Title

#	Question	Response
1	When is commencement of services?	Recycling: April 1, 2020 Waste: May 30, 2020
2	Adjusted/seasonal schedule pricing?	Add unit price for unscheduled additional dump cost as Item C in Proposal Response Section V. Seasonal costing will be negotiated with successful company based on frequency and number of dumpsters/containers needed.
3	Recyclable weights mandatory?	Each container must be weighed and reported monthly by location.
4	Lock bar necessity?	All waste dumpsters and recycling containers are required to have gravity lock bars.
5	Compactor at the Curtis Culwell Center	Awarded company is responsible for servicing and maintenance of compactor. Provide monthly maintenance fee and cost per pick-up to empty and return in Exhibit D.
6	Minimum recycling rebate requirement?	Provide methodology of rebate calculation as Item D in Proposal Response Section V.
7	Report of contaminated recycle load?	Proposer shall provide the process for reporting and disposal of contaminated recycle loads as Item j in Proposal Response Section IV.
8	Access blocked to container?	Proposer shall provide the process for reporting blocked access as Item k in Proposal Response Section IV.
9	Who can authorize extra dump requests if energy manager is not available?	District will provide successful contractor a list of authorized personnel.
10	Container exchanges	The District will be the responsible party to determine when containers must be replaced. Historically, 12-15 containers per year have been replaced.
11	Could you provide tonnage reports, by month for the entire year 2018 and 2019 YTD, for each waste stream that is tracked (refuse, recycling, green waste and metals)?	The District does not track trash, green waste and metals tonnage. Currently, recycle vendor audits GISD recycle loads in spring and fall of each year. For typical recycle load compositions, recycle tonnage report, please see Exhibits E1-E4.
12	Could you please provide a copy of the last six months' invoices?	Documents containing pricing must be requested as follows: Garland ISD has adopted a procedure designating Lisa Ray, General Counsel, as the staff member to receive all email requests for public information. Please resubmit your request to Ms. Ray at informationrequest@garlandisd.net

#	Question	Response
13	Could you please provide the rates paid to the incumbent contractor for each service under the current contract?	Documents containing pricing must be requested as follows: Garland ISD has adopted a procedure designating Lisa Ray, General Counsel, as the staff member to receive all email requests for public information. Please resubmit your request to Ms. Ray at informationrequest@garlandisd.net
14	The Price Unit for Exhibits A, B, C and D is “per week”. Should we take the Price Unit to mean “Services per Week Monthly Pricing” and provide a simple pricing matrix? For example; 1xWk \$112.34 per month 2xWk \$123.45 per month 3xWk \$123.45 per month etc.	Monthly billing shall be calculated by the number of pick-ups for each location in the given month multiplied by the unit price established by the proposed weekly price.
15	What is the cutoff time for delivering proposals on January 9, 2020?	10:30 a.m. CST
16	Supplier Questionnaire—Question #4. Since the commodity being supplied at this time is a service that can’t be shipped, is it possible to review the entities and select those entities where the supplier is able to provide services from their current business locations or must ALL member entities be eligible for the service proposed?	In this scenario, the vendor should select Yes and in the Compliance Form identify any exclusions.
17	Could you please provide the collection frequencies for each location and for each material during the 56 summer days?	Summer collection frequencies will be provided to the successful company. Summer costing will be negotiated with successful company based on frequency and number of dumpsters/containers needed.
18	Could you please provide for each roll-off location the number of pulls carried out last year?	District does not have information for number of roll-off pulls at each locations. However, total number of pulls from all locations were 150 for the school year September 2018 thru August 2019.
19	Are pages 33-46 available in Excel that can be sent to me?	Exhibits A-D are posted in Excel format as an attachment on the GISD Internet.