



***GARLAND INDEPENDENT SCHOOL DISTRICT***

**PURCHASING DEPARTMENT**  
***501 SOUTH JUPITER ROAD***  
***Garland, Texas 75042***

**September 10, 2021**

**ADDENDUM 1, RFP #17-22-01 (32485)**

**Miscellaneous Refrigerated and Frozen /Dry and Staple Foods/Disposables for Student Nutrition Services (SNS)**

This addendum modifies the original document as listed below and is hereby incorporated to the contract documents. Acknowledge receipt of this addendum by returning the completed and signed form with the solicitation response. Failure to submit the addendum will be used as an evaluated factor.

**QUESTION:**

We sent in a full case sample for mandarin oranges #10 can, why are sample cases required for the same product every year? Most school districts don't require any longer Until after bid opening.

**ANSWER:**

Canned fruit varies greatly between manufacturers each year. We do a can cutting for every canned food for each bid. Less than full cases have been accepted since the pandemic. However, use caution with canned items. If a can is dented, it will not be sampled.

**QUESTION:**

Do we need to send a sample of Chicken Tinga #471045 as we are spec on the bid Line 8. The school just had an order for Chicken Tinga processed for the school. You are already buying this item so do you still want a sample?

**ANSWER:**

A sample is requested to compare with other manufacturers who may bid this product for use the duration of the bid.

**QUESTION:**

Do we have to send a full case ? Due to Covid a lot of schools are allowing us to send bags or smaller amounts for sample Testing

**ANSWER:**

We accept less than full cases due to Covid issues.

**QUESTION:**

For the line items on the bid if the line item does not ask for Commodity FFS Pricing are you wanting us to provide only Commercial pricing for that line item ?

**ANSWER:**

Yes

**QUESTION:**

**Contract Term** From October 30, 2021 (or date of award) through October 30, 2022.

The above covers two-time frames regarding commodity years.

- 10/30/21 through 06/30/22 – 21/22 SY commodities
- 7/1/22 through 10/30/22 – (4 months) – 22/23 SY commodities

The USDA does not release commodity information until on or about November 15th.

October 30, 2021 to June 30, 2022 we will be able to use the current USDA values listed on the SY21/22 SEPDS.

July 1, 2022 to October 30 2022 the “new” USDA values for SY22/23 will need to be used, but those values for the “new” SY22/23 will not be available until on or about November 15th, can you confirm your intentions on pricing for these four months. Do we have to hold the net price or commercial price for the four months?

**ANSWER:**

Commodity items will expire June30, 2021.

**QUESTION:**

Are samples required?

**ANSWER:**

Samples are preferred for product comparison. Samples do not have to be full case samples.

**QUESTION:**

Is this bid available both direct to manufacturers and also through distributors? Or do you view this as strictly direct? Strictly distributor?

**ANSWER:**

We allow both.

**QUESTION:**

Are electronic signatures acceptable on the required forms?

**ANSWER:**

Yes

**QUESTION:**

Where are the complete instructions how to bid on line?

**ANSWER:**

Please review 1.1 “Submission of RFB’s”

**QUESTION:**

What are the titles of the required forms?

**ANSWER:**

iSourcing Instructions and Required Forms  
SNS – Required Forms – Bid General Specifications 2021-2022

**QUESTION:**

How do you respond properly to the Header “Requirements” ?

**ANSWER:**

There is a place provided for response for any of the “Requirements” that need a response.

**QUESTION:**

Attachment 4 – SNS Required forms page 2, F-10 states:  
10.Product to be received from USDA and processed for the 2020-2021 school year.

Should the above state the 2021-2022 school year?

**ANSWER:**

Yes



Don Friedel  
Assistant Director of Purchasing

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City                      State                      Zip

\_\_\_\_\_  
Signature

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Title