



GARLAND INDEPENDENT SCHOOL DISTRICT

PURCHASING DEPARTMENT
501 SOUTH JUPITER ROAD
Garland, Texas 75042

August 30, 2017

ADDENDUM #1, RFP # 2-17

BUDGET SYSTEM IMPLEMENTATION SERVICES

This addendum forms a part of the solicitation documents, modifies the original document as listed below, and is hereby made part of any pursuant award. Acknowledge receipt of this addendum by returning the completed and signed form with the solicitation response. Failure to submit the addenda will be used as an evaluated factor.

THE DATE AND TIME FOR SUBMITTAL OF RESPONSES IS UNCHANGED

QUESTIONS AND RESPONSES FOLLOWING

Mark A. Booker
Director of Purchasing

Company Name

Address

City

State

Zip

Signature

Title

Question 1:

Section 1.2.2 – Could you please clarify if requirement for the bidder to have their principal place of business within Texas applies to this contract? If this applies and a bidder is not located in Texas, could you please clarify how this will affect the decision making process?

Response 1:

This consideration will not be given any point value in the evaluation process.

Question 2:

Supplier Questionnaire #5 – credit card purchases do not typically apply to a procurement for services such as this. Does this question still apply?

Response 2:

P-card will not be means of payment for purchases associated with this contract.

Question 3:

How many licenses of PBCS has the District purchased from Oracle?

Response 3:

200 named-user licenses have been purchased. There is no differentiation between users.

Question 4:

Post-Implementation support – is the District looking for 20 days of full time post-implementation support, or the equivalent of 20 days spread over the many months of the first budget cycle with the system?

Response 4:

See Appendix A – Pricing Proposal Form, footnote #1. GISD is requesting pricing on 2 separate line items for Reporting and Post-Implementation Support. An estimate of 160 Unit Hours (20 days) has been listed for pricing. These units are only an estimate of services, are for baselining price proposals, and are subject to quantity changes by discretion of GISD at time of Purchase Order issuance, based upon needs identification from the Discovery and Analysis phase of the project. These hours may be used consecutively, intermittently, and/or not at all. That said, it is the intention reporting hours be used during the development phase of the project and support hours be used during the deployment and go-live phase of the project during the first live budget development cycle.

Question 5:

Will the District allow the use of offshore resources for this engagement?

Response 5:

See section 4.1 Potential for On-Site Personnel . While the District prefers an on-shore/on-site model, it will consider an off-shore/off-site model for the use of technical roles that are not as traditionally critical to be on-site during the project. Please consider this in your response to sections 4.8 Training, 5.4.9 Knowledge Transfer Approach. The District is interested in proposals that value on-site solution delivery (at least for a representative amount of time), especially as it relates to critical resources such as a Project Manager, Functional Consultant, and/or Solution Architect.

Question 6:

What budgeting business functions are expected to be covered? Is position/FTE-based budgeting in scope?

Response 6:

This is to be identified and explored further in the Discovery and Analysis phase of the project. Over 85% of the District's budget is in payroll, so yes, we are seeking, and appropriately weighting, vendor experience with implementing position and/or employee-based budgeting. The other 15% is departmental/operational line item budgeting to be task/workflow driven submission/processing. The District is also interested in revenue and expense planning, reporting dashboards, and ability to consider year-over-year comparative and longer term historical budget analysis (3/5 year).

Question 7:

Is there any other source system to be integrated with PBCS, other than the financial system?

Response 7:

No. Integration is only planned with Oracle EBS, which should include the Financial and HR modules.

Question 8:

What is the source HRMS system?

Response 8:

See section 2.1.2 Software/Applications; Oracle EBS 12.1.3 Human Capital Management (HR)