



GARLAND INDEPENDENT SCHOOL DISTRICT

PURCHASING DEPARTMENT

501 SOUTH JUPITER ROAD

Garland, Texas 75042

April 5, 2021

ADDENDUM #1, RFP #248-21

PRINTERS AND SCANNERS

This addendum forms a part of the solicitation documents, modifies the original document as listed below, and is hereby made part of any pursuant award. Acknowledge receipt of this addendum by returning the completed and signed form with the solicitation response. Failure to submit the addenda will be used as an evaluated factor.

THE DATE AND TIME FOR SUBMITTAL OF RESPONSES IS UNCHANGED

Questions and Responses on page 2 following


Don Friedel
Assistant Director of Purchasing

Company Name

Address

City

State

Zip

Signature

Title

#	Question	Response
1	Is GISD looking for the exact HP models listed in the RFP or is this a guideline?	Proposal response should be for matching part numbers for these HP models.
2	I would like to confirm if the supplier company will need to be the company providing service requests and warranties on the submitted items?	No, supplier company must provide HP warranty # with HP Printer to allow the Garland ISD Technology field service technician the ability to place HP warranty repair request with Hewlett Packard.
3	In the questionnaire section GISD states “to offer additional goods within the scope of the RFP that are not listed herein, please state the percent off catalog discount offered to Garland ISD for the full term of the contract.” Does GISD consider proposals offering a Managed Print Services Program to be within the scope of RFP?	Managed Print Services is not within the scope of this RFP.
4	Will GISD provide the estimated monthly Mono & Color print volumes for each of the HP printers listed in RFP?	See response to question 3.
5	Does the proposed vendor have to be a local resident? Our corporate office is located in California.	Refer to 2.1.3. certification.
6	Are we able to bid like spec but with different manufacturer?	Refer to item 7. Bidding an “or Equal” noting that comparable specifications must be submitted for each item bid as an equal.
7	Will Garland ISD allow bidders to quote HP and another manufacture option?	See response to question 6.
8	What does the Target Minimum Release Amount mean on the Excel spreadsheet?	There is no Target Minimum Release Amount for this solicitation. This should be disregarded.
9	What does Quote Minimum Release Amount mean on the Excel spreadsheet?	If your company has a minimum release quantity, the quantity is entered here, if no minimum quantity, disregard.
10	What does the Target and Quote Values mean under Attributes on the Excel Spreadsheet?	Target value is the GISD line description specification. Quote value is your company’s response specification.
11	Is this bid for devices only or does this include service and supplies too?	See response to question 3. Only the items listed are to be priced.
12	What is the difference between Quote Price and Target Price on the Excel spreadsheet?	Enter the company’s proposed price as the quote price. Disregard the Target Price.