



GARLAND INDEPENDENT SCHOOL DISTRICT

PURCHASING DEPARTMENT
501 SOUTH JUPITER ROAD
Garland, Texas 75042

September 21, 2016

ADDENDUM 1, RFP #288-16

Fiber Metropolitan Area Network Services

This addendum modifies the original document as listed below and is hereby incorporated to the contract documents. Acknowledge receipt of this addendum by returning the completed and signed form with the solicitation response. Failure to submit the addendum will be used as an evaluated factor.

CHANGE:

DELETE: Supplier Questionnaire, pages 65 - 68

ADD: Supplier Questionnaire, attached

Mark A. Booker
Director of Purchasing

Company Name

Address

City State Zip

Signature

Title

Supplier Questionnaire

The Proposer shall furnish all the following information accurately and completely. Failure to comply with this requirement will render the bid non-responsive and may cause its rejection. Additional sheets may be attached, if necessary. "You" or "your" as used herein refers to the bidder's firm and any of its owners, officers, directors, shareholders, parties, or principals. Garland ISD has discretion to request additional information. Responses to the questionnaire will be used as evaluated factors.

MINIMUM REQUIREMENTS:

In order to be considered for award, a responsive bidder shall meet the following requirements:

- a. All supervisors, foremen and project managers working with Garland ISD will be Systimax certified.
(please refer to Attachment C).
Are the supervisors, foremen and project managers who will be working with Garland ISD, Systimax certified? Yes No

- b. Awarded firm must be able to respond 365 days of the year, 24 hours of the day, 7 days of the week, when needed. Does your firm agree to this requirement? Yes No

- c. The successful bidder shall have at least five (5) years' experience installing and servicing Telecommunication Systems.
Does your firm have at least five (5) years' experience? Yes No

- d. All fiber in Garland ISD has been Systimax certified and warrantied. Any modifications or additions shall be certified and warrantied by Systimax. The Systimax outside plant contractor shall provide proof of a twenty (20) year extended warranty and application assurance warranty for all installations.
Does your firm agree to provide proof of compliance? Yes No

- e. The successful bidder shall comply with Emergency Restoration requirements (refer to pages 19-21). One (1) BICSI OSP Specialist, One (1) BICSI RCDD, One (1) Supervisor Uniprise Certified Installer-Outside Plant Specialist, Three (3) Job site Foremen Uniprise Certified Installers-Outside Plant Specialists.
Does your firm agree to this requirement? Yes No

1. Is your company certified by the state of Texas or the North Central Texas Regional Certification Agency as a small, women-owned, or minority business? Yes
No
If yes, provide a copy of the certification with the Request for Proposal/Bid response.
2. The Garland ISD has entered into Inter-Local Agreements for cooperative purchasing with the following public entities: City of Garland • Mesquite ISD • Plano ISD • Carrollton-Farmers Branch ISD
- The Proposer agrees to honor orders for items or services included herein which may be placed by these entities? Yes
No
3. Several governmental entities (a membership list is available at the EPCNT web site, listed below) have indicated an interest in being included in this contract. Should these governmental entities decide to participate in this contract, would you, (the proposer) agree that all terms, conditions, specifications, and pricing would apply? Yes
No
For information regarding the Educational Purchasing Cooperative of North Texas, please visit their website at the following address www.epcnt.com.
- Several governmental entities (a membership list is available at the CTPA web site listed below) have indicated an interest in being included in this contract. Should these governmental entities decide to participate in this contract, would you, (the proposer) agree that all terms, conditions, specification, and pricing would apply? Yes
No
For information regarding the Central Texas Purchasing Alliance, please visit their website at the following address www.txctpa.org .
4. The Garland ISD has authorized district employees to use a credit card (Bank of America Master Card) to make purchases for business purposes.
- 4.1. Will your company accept these credit card purchases? Yes No
- 4.2. Does your company utilize level 3 data card processing information? Yes No
5. Proposer's principal place of business (or main corporate office) is located in _____(state).
- 5.1. Proposer's principal place of business is located within the boundaries of the Garland Independent School District? Yes No
- 5.2. Does your firm employ at least 500 persons in the state of Texas? Yes No
6. Is your firm willing to honor the terms and conditions of this contract if awarded a contract as an alternate? Yes No

**Points awarded for reputation of the vendor and the vendors goods or services.
Max 15 points – 9 points References, 3 points Litigation, 3 points Financials**

- 7. List three (3) references of current customers similar in size and scope of services solicited in this RFP (Preferably but not limited to Public Schools).

Points awarded for each reference.

Public Education = Greater (Number of Building Locations, Fiber miles) – 3 points
Number of buildings: greater than 76 buildings
Miles of fiber: greater than 90 miles

Public Education = Less than (Number of Building Locations, Fiber miles) – 2 points
Number of buildings: 50 – 75 buildings
Miles of fiber: 50 – 89 miles

Other entity = Greater (Number of Building Locations, Fiber miles) – 2 points
Number of buildings: greater than 76 buildings
Miles of fiber: greater than 90 miles

Other entity = Less (Number of Building Locations, Fiber miles) – 1 points
Number of buildings: 50 – 75 buildings
Miles of fiber: 50 – 89 miles

a) Name _____

Address _____

City, State, Zip _____

Contact Name & Phone # _____

Number of building locations _____

Miles of Fiber _____

Contract Dates of Service

b) Name _____
Address _____
City, State, Zip _____
Contact Name & Phone # _____
Number of building locations _____
Miles of Fiber _____
Contract Dates of Service _____

c) Name _____
Address _____
City, State, Zip _____
Contact Name & Phone # _____
Number of building locations _____
Miles of Fiber _____
Contract Dates of Service _____

8. Litigation – Is your company involved in any current or past (5 years) litigation?

Yes _____ No _____

If yes, provide an attachment indicating each suit and its resolution.

(Maximum 3 points)

9. Provide a Dunn & Bradstreet (D&B) number for Bidders organization:

_____ Max 3 points

The District will utilize the overall D&B Rating to assign points.

- D&B Rating of 1 = 3 points
- D&B Rating of 2 = 2 points
- D&B Rating of 3 = 1 point
- D&B Rating of 4 = 0 points

Points awarded for extent to which the goods or services meet the district's needs. Max 33 points

10. Equipment Yard

- a. Location _____ distance from Technology Center 410 Stadium Drive Garland, Tx 75040

11. Response time for repairs Max (20) points

- a. 2 hours to respond and repair (20 points) _____
 b. 3 - 4 hours respond and repair (10 points) _____
 c. 5 hours respond and repair (5 points) _____
 d. Greater than 5 hours response time (0 points) _____

12. Is your company willing to provide a Service Level Agreement (SLA) with your RFP response? Max (10) points Yes _____ No _____

Proposer shall provide a SLA which will contain as a minimum the items listed below:

- a. Contractual assurance of meeting the proposed response time
 b. Key company contacts dedicated to Garland ISD
 c. Trouble reporting process
 d. Escalation procedures
 e. Performance indicators

13. Presentations, if required Max (3) points

Garland ISD reserves the right to ask for presentations during the evaluation process. Notice will be given to the proposers who are in the "zone of consideration" for award. Presentations, if required, will be scheduled October 12-14, 2016.

Will your firm be willing to attend a presentation, if requested? Yes _____ No _____

Total long-term cost to the district to acquire the vendor's goods and services: Max (7) points

All prices provided on the price sheet shall remain firm for one year. Indicate the percentage increase, if any, for years 2 – 5.

Year 2 _____ %
 Year 3 _____ %
 Year 4 _____ %
 Year 5 _____ %

14. Time and Material

The District has provided an extensive price sheet for the majority of services needed for this contract. In the event an additional service is needed, a quote will be requested based on a time and material basis.

Please provide an hourly rate structure for all personnel that may be involved in providing services, as a separate attachment.

Material will be charged based on a percent markup of cost. Is your firm willing to provide documentation indicating the cost of goods? Yes _____ No _____

Please indicate your markup percentage: _____%