



***GARLAND INDEPENDENT SCHOOL DISTRICT***

**PURCHASING DEPARTMENT**  
*501 SOUTH JUPITER ROAD*  
*Garland, Texas 75042*

**September 17, 2021**

**ADDENDUM #2, RFP # 327-21**

**TEACHER LAPTOP EQUIPMENT AND SERVICE**

This addendum forms a part of the solicitation documents, modifies the original document as listed below, and is hereby made part of any pursuant award. Acknowledge receipt of this is addendum by returning the completed and signed form with the solicitation response. Failure to submit the addenda may be used as an evaluated factor.

**THE DATE AND TIME FOR SUBMITTAL OF RESPONSES IS UNCHANGED**

**Questions and Responses on pages following**

Mark A. Booker  
Executive Director of Purchasing

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

State

Zip

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

# RFP # 327-21 Addendum Questions Teacher Laptop Equipment, and Services

#	Question	Response
1	Has GISD determined a value for the legacy equipment that is to be picked up and removed	No. It is the vendor's responsibility to determine the price.
2	How long of a testing period is required for the sample equipment?	The testing period is scheduled to conclude upon award.
3	What criteria will be used during the testing period to measure for success?	The ability to meet or exceed specifications. This will include evaluation of product for features and performance.
4	Does GISD provide their own carts that can integrate with the docking stations.	No. The specifications do not request carts nor require integration into the existing furniture, beyond normal cabling and accessories dressing.
5	If demo units are not provided to the district by 9/30/2021 before 10am CST – does this exclude the ability to respond to the RFP	Vendors are required to deliver sample equipment for evaluation by 9/30/21 before 10am.
6	Is there an interest for accidental damage protection for the laptops	No.
7	What are the specific warranty requirements? (North America contact or Foreign contact)	Per 9.5, access to online and live body technical assistance, preferably 2 <sup>nd</sup> tier support or better, within North America.
8	Does GISD have service carts at each campus that can be used by the deployment team or will the services company need to bring their own?	No. Vendors must provide all support materials and equipment necessary for deployment.
9	Does GISD have proper trash disposal locations and are all locations in relative easy access for the deployment?	No. Vendor must plan for trash removal and disposal.
10	Is GISD interested in legacy equipment resale if there is any value remaining?	Garland ISD believes there is value in the legacy equipment and expects payment in the form of a check.
11	Are there any additional deployment requirements for 550 laptops not being installed in one of the 3950 locations?	All laptops will be distributed amongst all campuses and the Technology Center.
12	Would GISD be interested in having the laptops installed along with the monitors and docking stations?	No. Per 3.1, Phase 1, laptops will be imaged, tagged, cased, and delivered to all locations.
13	For the laptop cases, Is GISD interested in a clamshell hard case or a soft case that is removable?	No, GISD is not interested in a hard case.
14	On page 6 of 26 under the laptop specs – was this bullet added in error “M.2 2280”? we believe this is part of the SSD specs?	The bullet was added in error. Please remove.
15	On page 7 of 26 under USB-c Dock: Is a total of qty 5 USB ports required	Yes, quantity of 5 USB ports, specifications of each port is listed in item E2 specifications.  Docking unit must have a 3.5mm audio plug.

	<p>Does having the 3.5mm audio plug cause a problem by having this on the monitor instead of the dock?</p> <p>It is requested that the dock have qty 2 Kensington lock slots – is this an error and only one slot is needed?</p>	The docking unit needs one Kensington lock slot, not 2.
16	RFP section 1.1.9 states, “All pages of this Request for Proposal are to be returned with your proposal.” In which tab (1-9) should vendors include the original GISD RFP? Or, should the original RFP be included as a separate appendix?	Please include at the end of tab (1).
17	RFP section 4.3 (page 6 of 26 through page 10 of 26) includes tables in which vendors are asked to circle Yes or No to confirm device specification. In which tab (1-9) should responses to these pages be included in vendor proposals? Or, should these pages be included as a separate appendix?	Please include at the end of tab (1)
18	<p>Imaging Clarification Questions:</p> <ul style="list-style-type: none"> <li>• How will the selected vendor be imaging? SCCM or WDS?</li> <li>• How many images will the vendor be managing?</li> <li>• What is the largest program on your image?</li> <li>• Will you have any bios changes? If yes, how many?</li> <li>• Will your image include all drivers for third-party peripherals (e.g., printers, cameras, etc.)?</li> </ul>	<ul style="list-style-type: none"> <li>• SCCM.</li> <li>• One image.</li> <li>• Microsoft Office.</li> <li>• No bios changes are expected, but will be reviewed and determined upon award.</li> <li>• Yes.</li> </ul>
19	Will you please provide the deployment quantities for each school?	Deployment quantities will be provided after award.
20	Does the district require the selected vendor to reconnect and Velcro any third-party peripherals (etc., printers, document cameras, etc.) to the docking station?	Yes, vendor is required to reconnect any peripheral equipment and properly redress any associated cabling.
21	<p>Legacy Equipment Clarification Questions:</p> <ul style="list-style-type: none"> <li>• Is the vendor required to hold devices before they are wiped for a certain time-period? If so, what is that time-period?</li> <li>• When the selected vendor decommission the devices, do they need to be labeled?</li> <li>• Will all devices be functional and complete (e.g., power supplies, attachments, and cables required to work correctly)?</li> </ul>	<ul style="list-style-type: none"> <li>• It is the intent of GISD to dispose of this equipment in an expeditious manner. A 24-hour hold period by the vendor is requested.</li> <li>• No. GISD devices are labeled with an IT asset tag that must be removed during the recycle process.</li> <li>• Currently all equipment is in use and functional.</li> <li>• The expectation is that instruction will not be impacted in any way during the project. All classrooms must be functional for every day of instruction.</li> <li>• The expectation is for the entire project to be completed on or before 5/20/22.</li> </ul>

	<ul style="list-style-type: none"> <li>• Is the expectation each school will be fully deployed in one night or over the weekend days?</li> <li>• What is the expected time to complete each school deployment?</li> <li>• Can a storage area be provided at each school for legacy devices after they are decommissioned?</li> <li>• How soon does the decommissioned equipment need to be removed off-site?</li> <li>• Can the selected vendor store decommissioned equipment on-site for a few days while we coordinate pickups?</li> <li>• Will you please provide the quantity of devices requiring decommission per school?</li> </ul>	<ul style="list-style-type: none"> <li>• No. Vendor is required to make arrangements to remove all legacy equipment and trash throughout the project.</li> <li>• Decommissioned equipment should be removed from site each day.</li> <li>• No, decommissioned equipment should be removed from site each day.</li> <li>• The quantity of devices requiring decommission is provided in an electronic copy named "GISD Legacy Inventory" that accompanied the RFP bid documents. If needed, please contact the Purchasing Dept.</li> </ul>
22	Where does the old equipment go?	Vendor is required to remove and decommission per specifications in 3.21.2
23	Can the work be performed over the weekend?	Yes.
24	Would you consider a port replicator built-in to the monitor?	No. Docking unit should be bid as specified.
25	Will the teacher be moving the port replicator?	No. However, arrangement may change as classroom use changes, so the port replicator should not be mounted or affixed to anything.
26	Does the surplus equipment need Board approval?	Board approval will be given at award.
27	For the equipment buyback, do you expect cash or check?	Check.
28	How should the RFP bid be submitted?	Please see Page 2, Section 1.1.4 for submission requirements.
29	Would you consider selling the used devices/separating this portion of the RFP into its own surplus sale?	Yes. The RFP allows for submissions for all or one of two parts. Please see section 1, "Introduction", on page listed as "1 of 26" for specifics, and section 5.2, "Tab Labels", on page listed as "10 of 26" for submission instructions.
30	Would the district consider receiving an electronic response instead of a physical response?	GISD requires both. Please see Page 2, Section 1.1.4 for submission requirements.
31	Do we need to provide evaluation/sample equipment with the bid response or upon GISD request as stated in section 9.2.2	GISD is requesting sample equipment with the bid response.
32	Will vendor be able to use the existing DP to HDMI cable, to connect the new laptop (equipped with DP output) to the 70" display?	Yes.
33	What is the manufacturer/model of the 70" displays?	Sharp PN-LE701
34	As an alternative to the contract terms and conditions included in this RFP, can the terms and conditions of our existing contract with Texas Department of Information Resources govern any potential contract as a result of this RFP?	Any and all deviations to this competitive solicitation proposed by the Proposal must be listed on the Compliance Form, not on a cover letter, catalog, etc.

35	If we are able to use the terms and conditions from our existing contract with Texas Department of Information Resources, will the contract terms and conditions within the RFP still apply?	Any and all deviations to this competitive solicitation proposed by the Proposal must be listed on the Compliance Form, not on a cover letter, catalog, etc. and will be reviewed/negotiated as a part of any resulting award.
36	RFP section 3.2, third paragraph, states, "Proposers who require the use of a separate contract document, must incorporate the terms and conditions of this Request for Proposal into the document." Will you please clarify this statement?	If the proposer has a standard contract it should be submitted with the proposal. Refer to the GISD response for question #34 for guidance on listing deviations. Suppliers in consideration for award will be required to submit the contract in Word format for review/editing by the District's legal department.