



GARLAND INDEPENDENT SCHOOL DISTRICT

PURCHASING DEPARTMENT
501 SOUTH JUPITER ROAD
Garland, Texas 75042

December 9, 2019

ADDENDUM 3, RFP #141-21 (32296,1)

Commodity Processing

This addendum modifies the original document as listed below and is hereby incorporated to the contract documents. Acknowledge receipt of this addendum by returning the completed and signed form with the solicitation response. Failure to submit the addendum will be used as an evaluated factor.

QUESTION:

Under the "Lines" tab, the 19 items referenced are not inclusive of anything that Parts Town, LLC distributes. For other bid submissions that we've been awarded in Texas, we typically provide a list of 90 to 100 manufacturers with discounts ranging between 10-40%, specifically for commercial kitchen repair parts. Can you please confirm if it would be appropriate for us to bid on this specific RFP?

ANSWER:

No, the scope of work for this contract is for foods which can be commodity processed.

QUESTION:

When we are listing our deviations from spec --- should we list the deviations based off the line item where we put our pricing **OR** the spec information based off the commodity specs SY 2020-2021 attachment
Let me know.

ANSWER:

There should be pricing listed in the Attributes section (not on the Spec sheet) for both the Fee for Service Case Price 01 and Commercial Case Price 02. Your deviations should match the line you are bidding. Ex. 82.01&82.02 . They should be listed as such on the deviations page.

QUESTION:

Will you please confirm that the samples are now due on the amended open date of 12/17/19?

ANSWER:

Yes, correct.

QUESTION:

For line item 52.01/52.02, would you consider a Chicken Nugget that does NOT provide CN grain credit but does provide 2 M/MA, and is processed from chicken legs chilled #100113, dark meat only? If so, should we state the deviations in the "Compliance Form"?

ANSWER:

Yes, list all deviations on the deviation page.

QUESTION:

When entering the dollar amount for case price and unit price do you want the price with a Dollar sign or without ?

ANSWER:

Enter case price without dollar sign.

QUESTION:

Quote Price at the top of the line items do you want the case price or the serving cost price here

ANSWER:

Quote price is for the unit of measure requested. If case is UOM, quote price should be case.

QUESTION:

Quote Minimum Release amount at top of line items page. Is this the minimum cases per order Example 144 case Minimum per order.

ANSWER:

Yes

QUESTION:

Units per case is this the servings per case example 176/3.9oz servings per case or Pack size Example 6/2.15lb Sauce 6/5lb Chicken per case.

ANSWER:

Not pack size. Its unit's (each) or servings.

QUESTION:

Commodity Discount on the line items portion is this the PTV (USDA Foods Value per Case) that you want here?

ANSWER:

It is the calculation of USDA lbs. per case x current USDA value.

QUESTION:

If case pack and or servings are a little different can we still bid the item?

ANSWER:

Absolutely. The pack size is just a guide.

QUESTION:

Do you have to bid all items in the lot

ANSWER:

No

QUESTION:

The Additional Goods and/or Services & Material Change at the bottom of the page of questions – What if anything do we put in these 2 blocks. What are you looking for here. Is it just for our information?

ANSWER:

Please confirm by responding "Yes" that you have read this instruction.

This allows for the purchase of additional items not listed in this solicitation.

QUESTION:

Please confirm the shipping Address for the samples below

Garland ISD Student Nutrition Services Warehouse
--

Food Services Department

701 N. First Street

Attn: Nancy Davila & Chester Johnson

Garland , TX 75040

972-494-8322

Email for Nancy Davila: NDavila2@garlandisd.net
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ANSWER:

The above information is correct for delivery of samples.

QUESTION:

The sample log provided in the bid needs to go with the Specs and cooking instructions on the case.

ANSWER:

It needs to be turned in to our Warehouse Supervisor when your samples are checked in at delivery. There only needs to be one sample log for all items bid. Cooking instructions do need to be case specific.

QUESTION:

When bidding on lines, there are two lines for each item; one says (USDA-P) in front of the description and the other just lists the description.

Do I bid on the (USDA-P) line or both? What is the difference between the two?

Do I bid on line 40.01 or 40.02?

ANSWER:

This is a Commodity/Commercial Bid. The .01 is the Commodity line and the .02 is the Commercial line. It should be the same product for both but will have different case prices and vendor codes. Please complete Attributes Section for each line in the group.

QUESTION:

Will you continue to have lumpers available to down stack?

ANSWER:

We do not have "lumpers". We do have a warehouse staff but they are specific as to the heights of pallets accepted. Please refer to the "Warehouse Delivery Specifications".

QUESTION:

If there is nothing for us to bid on can we submit a bid without pricing and add new items in the attachment section?

ANSWER:

All bids must have pricing. If you have an item to bid, you may list on deviation page with Fee for Service Pricing and Commodity pricing. Please keep in mind this bid is for Commodity processing items only. There will be a Refrigerated/Frozen Bid and Dry/Staples bid later in the year.

QUESTION:

Per the commodity specs SY 2020-201 attachments states 78.01 – 78.02 should be quesadilla codes (see below). But when you look at the line items in isourcing website those line items state breadsticks (see below).

Just want to confirm that we should be going by the codes listed in isourcing?

ANSWER:

The correct items for line 78.01 and 78.02 are the breadsticks. Cheese quesadilla are lines 90.01 and 90.02. Since the quesadillas were out of order it moved all the other items up a number.

Pepperoni stuffed sandwich-79.01 & 79.02

16" cheese pizza 80.01 & 80.02

16" pepp pizza 81.01 & 81.02

16" ultimate meat 82.01 & 82.02

ETC

QUESTION:

We would like to confirm what price you are looking for in the quote price listed at the line item?

Example: 30.00 commercial pricing minus 10.00 mozz equals 20.00 net. Are you looking for the 30.00 or 20.00 price in the price field?

ANSWER:

Please complete pricing via the Attributes Section. What you will bill us at for this Commodity Processed item.

QUESTION:

In Garland's online Sourcing system, the overall description for Group 15 specifies "Boil in Bag", however line 15.01 specifies "carton" and 15.02 does not specify BNB or Carton. Please confirm boil in bag, carton or both for lines 15.01 and 15.02

ANSWER:

Good question. Currently we are using the carton which is why it populated as such. Boil in Bag would be preferred but not demanded.

QUESTION:

Does Garland Independent School District intend to consider renewals of the resulting contract? How many additional terms for renewal will be available?

ANSWER:

Not for Commodity Processing.

QUESTION:

Is our company required to submit a certificate of insurance with our bid submission?

ANSWER:

No. Awarded Vendor may be required to submit Certificate of Insurance at a later date.

QUESTION:

Regarding Line 52.01, for column "Attribute" titled "Units Per Case," can you confirm that you are asking for servings per case?

ANSWER:

Yes

QUESTION:

Regarding Line 52.01, for column "Attribute" titled "Case Price," can you please confirm that you are asking for the commodity processing fee per case that is net of the Donated Food Value? For example, if our commodity processing fee per case is \$50 and the Donated Food Value per case is \$10, you want us to enter the \$50 and NOT \$60, correct?

ANSWER:

Yes. Fee for Service case price. What you will bill us at for this Commodity Processed item. .02 is the Commercial price without the commodities.

QUESTION:

Regarding Line 52.01, for column "Attribute" titled "Unit Price," can you confirm that bidders should enter the "Case Price" divided by the number of servings per case?

ANSWER:

Yes

QUESTION:

Regarding Line 52.01, for column "Attribute" titled "Commodity Value Per Pound," can you please confirm that you are asking for the USDA Donated Food Value per Pound as listed on our SY20-21 SEPDS?

ANSWER:

Yes

QUESTION:

Regarding Line 52.01, for column "Attribute" titled "Commodity Pounds per Case," can you please confirm that you are asking for the USDA Donated Food Pounds per Case as listed on our SY20-21 SEPDS?

ANSWER:

Yes

QUESTION:

Regarding Line 52.01, for column "Attribute" titled "Commodity Discount," can you please confirm that you are asking for the Donated Food Value per Case as listed on our SY20-21 SEPDS?

ANSWER:

Yes

QUESTION:

For "Quote Price" on the top of the line item section, can you please confirm that you are asking for the commodity processing fee per case that is net of the Donated Food Value? For example, if our commodity processing fee per case is \$50 and the Donated Food Value per case is \$10, you want us to enter the \$50 and NOT \$60, correct?

ANSWER:

Yes. Fee for Service case price. What you will bill us at for this Commodity Processed item. .02 is the Commercial price without the commodities.

QUESTION:

For "Quote Minimum Release Amount" on the top of the line item section, can you please confirm that you are looking for the minimum cases per order?

ANSWER:

Yes

QUESTION:

On page 4 of the RFP #141-21 (32296) Commodity/Commercial Items – Warehouse Delivery, section P. "Warehouse Delivery Specifications," number 4, our company's pallet dimensions are 48' (L) X 48" (W) X 68" (H) and we cannot exchange pallets upon delivery. Should our company state the above as a deviation on the "Compliance Form"?

ANSWER:

Yes

QUESTION:

On page 7 for the RFP #141-21 (32296) "Commodity/Commercial Items – Warehouse Delivery," can you please confirm that we would be able to provide our internal Product Formulation Statement & nutritional files on company letterhead in place of the "Product Analysis for Food Based Menu Planning Method – Attachment 1 & Attachment 2"?

ANSWER:

Yes, that is preferred.

QUESTION:

Can you confirm that samples of all products we are interested in bidding are required by the same deadline as the RFP submission of 12/13/19 at 10:30 AM CST? Can you provide us with the address where we should have our samples delivered?

ANSWER:

Samples may be pushed back with Amended date as referred to earlier in this Addendum. Warehouse address is also previously listed.

QUESTION:

For line item 58.01/58.02, would you consider Dark Meat Chicken Strips processed from chicken legs chilled #100113 dark meat only? If so, should we state the deviations in the "Compliance Form

ANSWER:

Yes

QUESTION:

Both the header tab and line item tab ask for attachments. Can we just attach ALL our documents in the header tab or are they also required to be supplied in the line item tab?

Example: nutritional information, cn labels, and SEPDS.

ANSWER:

Nutritional information is preferred by each item bid. SPEDS and general information may be attached in header.

QUESTION:

For each line item it asks for commodity code used in product, commodity value per pound, commodity pounds per case, & commodity discount. Do you want all three values (mozz, flour, tomato paste) listed or do you just want information based on the mozzarella only?

ANSWER:

Please enter per the Commodity requested. However, it would be valuable to have the SPEDS sheet attached in the header so we have access to that info if needed. Thank you

QUESTION:

In the "Header," section of the RFP questions online on Oracle iSupplier, can you please explain what response you are seeking for the section titled "ADDITIONAL GOODS AND/OR SERVICES"?

ANSWER:

Please confirm by responding "Yes" that you have read this instruction.

This allows for the purchase of additional items not listed in this solicitation.

QUESTION:

In the "Header," section of the RFP questions online on Oracle iSupplier, can you please explain what response you are seeking for the section titled "MATERIAL CHANGE"?

ANSWER:

Please confirm by responding "Yes" that you have read this instruction.

This allows for the purchase of additional items not listed in this solicitation.

QUESTION:

If a manufacturer does not have product or services to offer is there a no bid form that we need to submit.

We do not want to be removed from any bid notifications in the future.

ANSWER:

No, there is not a "No Bid" form. You will not be removed.

QUESTION:

Will you please confirm that the samples are now due on the amended open date of 12/17/19?

ANSWER:

Yes, on or before amended open date

QUESTION:

When is the open date and if you are able to supply the samples due date as well

ANSWER:

Amended open date of 12/17/19
Samples are due on or before 12/17/2019

QUESTION:

I need help on how to complete pages 9 & 10 of the attached form. Can you please assist? Sourcing Instructions/Assignment of Rights.

ANSWER:

Please refer to iSourcing Instructions - #11 Assignment of Rights Documentation.

QUESTION:

Can you tell me what date and time it is due?.

ANSWER:

Amended open date of 12/17/19, 10:30 CST
Samples are due on or before 12/17/2019

QUESTION:

On page 10 of the RFP #141-21 (32296) Instructions to Bidders, section 3.6 "Disposal of Shipping Cartons and Debris," we would like to inform Garland ISD that our company delivers product via a Common Carrier. The Common Carrier cannot be held responsible for unloading product from the delivery truck or for removal of shipping cartons and other shipping debris. Please note that our company will not be installing equipment as part of the resulting contract of this RFP. Should our company state the above as a deviation on the "Compliance Form"?

ANSWER:

Yes

QUESTION:

Regarding the "Commodity Specs SY 2020-2021" attachment, we noticed that only six pages were included listing "Cheese N American Barrel 500 #110242" and "Mozzarella LMPS #110244" items. Can you please provide specifications for the rest of the items on this RFP? Our company is particularly interested in the specifications for line items 52, 58, 63, 64, 65, and 66.

ANSWER:

Please refer to Addendum 2.



Mark A. Booker
Director of Purchasing

Company Name

Address

City State Zip

Signature

Title