



GARLAND INDEPENDENT SCHOOL DISTRICT

PURCHASING DEPARTMENT
501 SOUTH JUPITER ROAD
Garland, Texas 75042

July 13, 2022

ADDENDUM 1, RFP #52-22 (52533)

EVENT STAFFING SERVICES CCC (CURTIS CULWELL CENTER)

This addendum modifies the original document as listed below and is hereby incorporated to the contract documents. Acknowledge receipt of this addendum by returning the completed and signed form with the solicitation response. Failure to submit the addendum may be used as an evaluated factor.

Question:

Estimate of total annual billable hours?

Answer:

Estimated billable hours is 31,000

Question:

Description of each post required.

Answer:

Ushers will assist people to their seats; help with crowd control as well as ingress and egress. Door guards will act as bag checks, spotters/wanders for metal detectors. They will also assist in crowd control as well as ingress and egress.

Question:

Do all posts perform security functions that would require guard cards? If not, what % of posts would NOT require guard cards?

Answer:

The scope of this RFP does not cover Security Guard functions.

Question:

Are there specific equipment required (i.e.: radios; golf carts for transportation; magnetometers; etc.)?

Answer:

Vendors will need to provide their own radios and hand held metal detectors (wands).

Question:

Uniform requirements (i.e.: suit for VIP areas; polo’s for inside/outside positions; specific colors; weather apparel; etc.)?

Answer:

Ushers stationed inside will need to dress in black shoes, black dress pants and a company logo polo. The polo may say “Event Staff” but can NOT say “Security”. You will need to provide your own company jackets, windbreakers, and/or rain ponchos.

Question:

For clarification: we do not need to obtain insurance unless awarded but do we still need to provide a copy of our current to satisfy Company name, Issued by, and certificate number as listed on the bottom of Insurance Requirements page?

Answer:

The Certificate of Insurance must be presented prior to start of service. This should be turned in after the notification of Award.

Question:

To confirm the expectations for proposal submission – if we are providing an electronic submission through Sourcing, do we disregard all other instructions, including sending a printed copy and one on flash/cd?

Answer:

Please refer to section 1.1 Submission of Proposals of the RFP.

Mark A. Booker

Mark A. Booker
Executive Director of Purchasing

Company Name

Address

City State Zip

Signature

Title