



***GARLAND INDEPENDENT SCHOOL DISTRICT***

**PURCHASING DEPARTMENT**

*501 S. Jupiter  
Garland, Texas 75042*

**February 20, 2023**

**ADDENDUM 2, RFP #17-24 (72540)**

**Refrigerated and Frozen Foods for Student Nutrition Services (SNS)**

This addendum modifies the original document as listed below and is hereby incorporated to the contract documents. Acknowledge receipt of this addendum by returning the completed and signed form with the solicitation response. Failure to submit the addendum may be used as an evaluated factor.

**QUESTION:**

1. Do you require form 1295?
2. Do you require a Certificate of Insurance? If so, what is the certificate holder address?
3. Do you want a copy of our W9 uploaded as well?
4. When completing the Line item information (Attributes), what information is being requested for the Quote Minimum Release Amount? Is that the number of cases?

**RESPONSE:**

1. Yes
2. Yes, 501 S. Jupiter Garland, Texas 75042
3. W9 form is when a vendor registers in iSupplier. If your company has no recent updates a new W9 is not required.
4. Specifies the smallest currency amount for any single release of goods during the life of a blanket or contract purchase agreement. It is the minimum amount that can be issued against a blanket purchase agreement header or blanket purchase agreement line or both.  
Minimum release amount applies only to RFQs or auctions with blanket purchase agreement [outcomes](#).

*Mayte R. Martinez*  
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 Mayte R. Martinez  
 Assistant Director of Purchasing

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Company Name

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Address

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City State Zip

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Signature

\_\_\_\_\_  
Title