



Department of  
Purchasing

*Mark A. Booker*  
Director

RFP 203-24 (91551)

Balloon Decoration Services, Material Rentals and Miscellaneous Items for  
Special Events

The Garland Independent School District will be receiving proposals for the purchase of Balloon Decoration Services, Material Rentals and Miscellaneous Items for Special Events until 10:30 a.m., September 14, 2023 at 501 S Jupiter Rd, Garland, Texas 75042, Purchasing Department, at which time they will be opened. Proposal document for electronic submission can be accessed at: [https://oraproddmz.garlandisd.net:4443/OA\\_HTML/AppsLocalLogin.jsp](https://oraproddmz.garlandisd.net:4443/OA_HTML/AppsLocalLogin.jsp) Please email [bids@garlandisd.net](mailto:bids@garlandisd.net) for any questions.

Although we are legally required to accept paper bids, we strongly request that bidders submit this bid electronically. Please feel free to call us at (972) 487-3009, if you require any assistance with this submittal. Electronic bidding eliminates errors, eliminates unnecessary work, and is friendlier to the environment. When filing this bid electronically, please do not send us a paper copy, as the electronic version will prevail. A paper copy of the bid may be obtained by making a request to [bids@garlandisd.net](mailto:bids@garlandisd.net). It is imperative that the title and bid number MUST be included when making the request.

If you are unable to access the proposal documents, you will need to register for an iSupplier account. Please complete the online vendor application at <http://www.garlandisd.net/content/how-do-business> .

**DAILY COMMERCIAL RECORD:**

Please publish on the dates specified, bill to purchasing card and send receipt with original invoice