



***GARLAND INDEPENDENT SCHOOL DISTRICT***

**PURCHASING DEPARTMENT**

*501 S. Jupiter  
Garland, Texas 75042*

**December 13, 2023**

**ADDENDUM 1, RFQ #357-24 (108553)**

**MENTAL HEALTH CONSELING PROVIDERS**

This addendum modifies the original document as listed below and is hereby incorporated to the contract documents. Acknowledge receipt of this addendum by returning the completed and signed form with the solicitation response. Failure to submit the addendum may be used as an evaluated factor.

**QUESTION 1:**

Will the district consider proposals from companies that ONLY provide teletherapy in regards to this solicitation?

**ANSWER 1:**

No. It can be a component but not all appointment can be via virtual mode.

**QUESTION 2:**

What is the estimated number of positions needed (part-time vs. full-time)?

**ANSWER 2:**

Vendor must ensure that they have enough staff to cover referrals. They are responsible for guarantying coverage.

**QUESTION 3:**

Will the district award more than 1 vendor?

**ANSWER 3:**

No, it's preferable to work only with one vendor.

**QUESTION 4:**

Is a local office required? Is there a preference for local vendors?

**ANSWER 4:**

Yes, we want someone that can send counselors to Student Service and provide on-site services.

**QUESTION 5:**

Are there any obstacles to using Zoom in your district?

**ANSWER 5:**

No, not by district. But due to HIPPA vendor must ensure clients privacy.

**QUESTION 6:**

Can you please clarify the total annual amount of the contract to fund onsite mental health professionals is an annual total of \$47,500, maximum?

**ANSWER 6:**

The District does not have funds to cover the program. Vendor must provide grants and federal programs to assist parents who do not have insurance. And vendor must provide payment to their employees. No monies are exchanged between district and vendor.

**QUESTION 7:**

Is the vendor who provides the onsite mental health professional(s) able to bill and receive reimbursement for services from a student's private/commercial and/or Medicaid payer?

**ANSWER 7:**

If student had Medicaid CHIP or private insurance, they can bill insurance carrier.

**QUESTION 8:**

Is the mental health provider requested to be housed on a particular campus?

**ANSWER 8:**

Yes. At the Student Services Building @ 720 Stadium Drive, Garland 75040

**QUESTION 9:**

Are you requesting virtual appointments?

**ANSWER 9:**

We are not requesting virtual appointments.

**QUESTION 10:**

Will there be any employee benefits related to this contract?

**ANSWER 10:**

No. However, district employees staying after hours to ensure safety will be paid hourly wages to work.

**QUESTION 11:**

Does the provider have to be licensed by the state of Texas?

**ANSWER 11:**

Yes, the provider needs to be licensed by the state of Texas.

**QUESTION 12:**

Will a life coach's certification, along with 15+ years of experience suffice for this position?

**ANSWER 12:**

No, must have credentialing required for position.

*Mayte R. Martinez*  
Mayte R. Martinez  
Assistant Director of Purchasing

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Company Name

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Address

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City State Zip

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Signature

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Title