



GARLAND INDEPENDENT SCHOOL DISTRICT

PURCHASING DEPARTMENT

*501 S. Jupiter
Garland, Texas 75042*

April 26, 2024

ADDENDUM 2, RFP #65-25 (118568)

Toilet Tissue, Paper Towels, and Dispensers - Warehoused

This addendum modifies the original document as listed below and is hereby incorporated to the contract documents. Acknowledge receipt of this addendum by returning the completed and signed form with the solicitation response. Failure to submit the addendum may be used as an evaluated factor.

Changes

The due date for proposal submission changes as follows:

From: May 2, 2024, 10:30 a.m. CDT

To: May 16, 2024, 10:30 a.m. CDT

The due date for submitting questions changes as follows:

From: April 16, 2024, 12:00 p.m. CDT

To: May 6, 2024, 12:00 p.m. CDT

The due date for posting addenda changes as follows:

From: April 22, 2024, 4:00 p.m. CTD

To: May 10, 2024, 4:00 p.m. CTD

The due date for submitting samples changes as follows:

From: April 29, 2024, 3:00 p.m. CTD

To: May 14, 2024, 3:00 p.m. CTD

Additions

Addition to Line Items:

Line 6: TOILET TISSUE, 2 PLY, WHITE, 4.5" X 3.6", 500 SHEETS PER ROLL, 96/ROLLS/CASE

Has a required sample been submitted?

Does the product bid meet all required line specifications?

Manufacturer Name/Part #

New Line Information Attached: Page 5

Mayte R. Martinez
Mayte R. Martinez
Assistant Director of Purchasing

Company Name

Address

City State Zip

Signature

Title



GARLAND INDEPENDENT SCHOOL DISTRICT
PURCHASING DEPARTMENT
501 S. Jupiter
Garland, Texas 75042

Bid Number/Title: 118568.1 65-25 Toilet Tissue, Paper Towels, and Dispensers - Warehoused

PLEASE SUBMIT BID NO LATER THAN 10:30 A.M. LOCAL TIME ON MAY 16, 2024. Mark the sealed return envelope in the lower left hand corner with RFP#, time, and due date, as noted above. (Should the district close for unforeseen reasons (force majeure) on the date the solicitation is due, the above referenced date should be changed to 10:30 A.M. the first date the district is open to conduct business.)

Read the instructions carefully before submitting a response, failure to complete the form properly may result in disqualification of the line item, or the entire bid.

Minimum Requirements	Weight	Max Score	KO Score	Response
Do you agree to Jurisdiction and Venue as stated in the attached Terms and Conditions? Enter a 2 for Yes or 1 for No	5	5	1	
Do you agree to GISD Indemnification Provision as stated in the attached Terms and Conditions? Enter a 2 for Yes or 1 for No	5	5	1	

General	Required	Scoring Weight	Max Score	Response (Text or Number)
Although we are legally required to accept paper bids, we strongly request that bidders submit this bid electronically. Please feel free to call us at (972) 487-3009, if you require any assistance with this submittal. Electronic bidding eliminates errors, eliminates unnecessary work, and is more friendly to the environment. When filing this bid electronically, please do not send us a paper copy, as the electronic version will prevail. However, in the unlikely event that you do submit a paper bid, it is imperative that the title and bid number MUST appear on the outside of the submittal envelope. Furthermore, no faxed bids will be received. Your cooperation is appreciated. Please confirm by responding with "Yes" that you have read and understand this instruction.	Required			
Does your company accept all of the terms and conditions stated in this solicitation? If No, complete the Compliance Form attached to this solicitation.	Required	40	40	
Is your firm willing to honor the terms and conditions of this contract if awarded a contract as an alternate?;; Enter Yes or No	Required			
Does your firm agree to the E-commerce requirements attached to this solicitation?; Enter Yes or No	Required	30	30	
If your company has agreed to the E-Commerce requirements, provide the Name, Telephone Number and E-mail address of the staff member responsible for this function e.g., Joe Technology,	Optional			

General	Required	Scoring Weight	Max Score	Response (Text or Number)
972.123.4567, Jtechnology@anycompany.com				
Identify the state in which the proposer's principal place of business or main corporate office is located.	Required			
Proposer's principal place of business is located within the boundaries of the Garland Independent School District?;; ;Enter Yes or No	Required			
The Garland ISD has authorized district employees to use a credit card (Bank of America Master Card) to make purchases for business purposes. Will your company accept these credit card purchases?;; ; Enter Yes or No	Required	20	20	
Is your company certified by the state of Texas or the North Central Texas Regional Certification Agency as a small, women-owned, or minority business? If yes, attach a copy of the certification with the Request for Proposal/Bid response.	Required			
Several governmental entities (a membership list is available at the EPCNT web site, listed below) have indicated an interest in being included in this contract. Should these governmental entities decide to participate in this contract, would you, (the proposer) agree that all terms, conditions, specifications, and pricing would apply? For information regarding the Educational Purchasing Cooperative of North Texas, please visit their website at the following address "http://www.epcnt.com">http://www.epcnt.com;;;; ; Enter Yes or No	Required			
The Garland ISD has entered into Inter-Local Agreements for cooperative purchasing with the following public entities: City of Garland, City of Rowlett, and Ysleta ISD. The Proposer agrees to honor orders for items or services included herein which may be placed by these entities?; Enter Yes or No	Required			
Several governmental entities (a membership list is available at the CTPA web site listed below) have indicated an interest in being included in this contract. Should these governmental entities decide to participate in this contract, would you, (the proposer) agree that all terms, conditions, specification, and pricing would apply? For information regarding the Central Texas Purchasing Alliance, please visit their website at the following address www.txctpa.org;;;; ; Enter Yes or No	Required			
Identify references by providing Organization, Contact Name, and Telephone # e.g., Garland ISD, Joe Smith, 972.487.3009	Required			
All required forms must be signed and submitted with the response. Have you attached the signed required forms? Enter Yes or No	Required			
To offer additional goods and or services for items not specifically listed herein, state the percent off catalog discount offered to Garland ISD for the full term of the contract. If no discount is offered, your response should be 0%. A numerical response is required.	Required			
State minimum order per shipment, if applicable. Do not enter a minimum order amount at the line level unless it applies to each	Required			

General	Required	Scoring Weight	Max Score	Response (Text or Number)
product.				
State number of Business Days in which product will be delivered after receipt of order (ARO). Select the longest lead time if suppliers have different lead times for different products.	Required			
Samples are required for toilet tissue and paper towels in this solicitation, must be submitted at no cost to the Garland ISD, and must be received by the deadline. Submit samples to: Garland ISD Maintenance Department Attention: Lynn Daniels 701 N. First Street Garland, TX 75040 Each individual sample must be clearly labeled with the bid number, company name, and the bid line item number of the item being submitted. Items for which the required information is not provided may be removed from consideration. Respond Yes or No that samples have been provided in accordance with stated terms.	Required			

LINE INFORMATION

Item No	Description	UOM	Quantity	Proposed Price			
	Specifications	Required	Scoring Weight	Scoring Range	Score	Target Value	Vendor Target Value

1	JUMBO ROLL TOILET TISSUE, 2-PLY, UNSCENTED, WHITE JUMBO ROLL TOILET PAPER, 3.31" X 1,000', 12 ROLLS PER CASE, Ideal balance of strength, absorbency and economy, Septic safe, compatible with dual universal JRT tissue dispensers (INTERNAL ITEM #051600)	Case	2000				
	Has a required sample been submitted?	Yes	0	-		YES	
	Does product bid meet all required specifications?	Yes	0	-		YES	
	Manufacturer Name/Part #	Yes	0	-			
	Are the dispensers provided at no cost?	Yes	0	-		YES	
	Will the initial installation of the dispensers be provided by the vendor at no cost?	Yes	0	-		YES	
2	TOILET TISSUE DISPENSER, WALL MOUNTED AND DUAL UNIVERSAL HOLDS 2 ROLLS WITH LOCK AND EASY PAPER ACCESS, BLACK, 9" JUMBO ROLL TISSUE (INTERNAL ITEM #059001)	Each	1000				
	Does the product bid meet all required specifications?	Yes	0	-		Yes	
	MANUFACTURER NAME/PART #	Yes	0	-			
3	PAPER TOWELS, JUMBO ROLL, 1 PLY, NATURAL, 8" X 800', 6/ROLLS/CS, (INTERNAL ITEM #051603)	Case	6400				
	Has a required sample been submitted?	Yes	0	-		YES	
	Does product bid meet all required specifications?	Yes	0	-		YES	
	MANUFACTURER NAME/PART #	Yes	0	-			
4	TOWEL DISPENSER, UNIVERSAL ROLL TOWEL, ADA COMPLIANT, LEVER ACTION (INTERNAL ITEM #051616)	Each	1500				
	Does product bid meet all required specifications?	Yes	0	-		YES	
	MANUFACTURER NAME/PART #	Yes	0	-			

LINE INFORMATION

Item No	Description	UOM	Quantity	Proposed Price			
	Specifications	Required	Scoring Weight	Scoring Range	Score	Target Value	Vendor Target Value

	Are the dispensers provided at no cost?	Yes	0	-		YES	
	Will the initial installation of the dispensers will be provided by the vendor at no cost?	Yes	0	-		YES	

5	HAND TOWEL, MULTIFOLD, 1 PLY, NATURAL, 9.125" X 9.5", 250 TOWELS PER PACK, 12/PACKS/CS (INTERNAL ITEM #051606)	Case	1200				
	Does product bid meet all required specifications?	Yes	0	-		YES	
	MANUFACTURER NAME/PART #	Yes	0	-			

6	TOILET TISSUE, 2 PLY, WHITE, 4.5" X 3.6", 500 SHEETS PER ROLL, 96/ROLLS/CASE	Case	800				
	Has a required sample been submitted?	Yes	0	-		Yes	
	Does product bid meet all required line specifications?	Yes	0	-		Yes	
	Manufacturer Name/Part #	Yes	0	-		Yes	

Bid Number/Title: 118568,1 65-25 Toilet Tissue, Paper Towels, and Dispensers - Warehoused

Company Name:	Company Address:
Title:	
Signature: Date:	

EXCEPTIONS

Item No	Description	UOM	Quantity
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Item Lines with No attributes:

Item Lines with Quantity =1 :