



**Department of  
Purchasing**

*Mark A. Booker  
Director*

## **REQUEST FOR PROPOSAL**

### **RFP 341-25 Translation and Interpretation Service (112558)**

The Garland Independent School District will be receiving RFPs for the purchase of Translation and Interpretation Services until 10:30 a.m., August 15, 2024 at 501 S. Jupiter Rd. Garland TX 75042, Purchasing Department, (972-487-3009), at which time they will be opened.

The proposals will be evaluated and ranked as stated in the solicitation based on the best value to the Garland ISD based on the criteria shown below.

(Purchase Price - 40 points, reputation of the vendor's goods or services - 12 points, the quality of the vendor's goods or services - 15 points, the extent to which the goods or services meet the District's needs -30 points, long-term cost to the district to acquire the vendor's goods and services - 3 points)

Beginning July 19, 2024, the RFP information will be available at:  
<https://oraproddmz.garlandisd.net:4443>

Preferred Method of Payment is EFT with the option of a check.

**DAILY COMMERCIAL RECORD:**

**Please publish on dates specified, bill to purchasing card and send receipt with original invoice.**