



GARLAND INDEPENDENT SCHOOL DISTRICT

PURCHASING DEPARTMENT

*501 S. Jupiter
Garland, Texas 75042
972/487-3009*

September 17, 2024

ADDENDUM 1, RFP #397-25-02 (141581)

Instructional Software, License Subscription, Hardware, and Services (Extended RFP)

This addendum modifies the original document as listed below and is hereby incorporated to the contract documents. Acknowledge receipt of this addendum by returning the completed and signed form with the solicitation response. Failure to submit the addendum may be used as an evaluated factor.

1. QUESTION:

This is strictly for software version products, correct?

RESPONSE:

Yes, this is for software, licensing, hardware and services that pertain to curriculum.

2. Question:

Does this solicitation cover “teacher professional development” software and services for the requested subject areas?

Response:

Yes, this RFP is for instructional and any professional software, licensing subscriptions, hardware and services.

3. Question:

On the screen “Lines”, “column,” and “unit:” what is the difference between “each” and “bundle?”

Response:

Difference between each - is for each unit and bundle is for the total quantity.

4. Question:

If we are offering software for teachers as users (not student access), which row would be most appropriate to complete?

Response:

Please submit to any lines that meet the criteria and on the discount lines you can add any item that wasn't listed in the lines.

5. Question:

We would like to apply for both hardware and software, I see several lines for software, how do we make sure we can add our hardware on the RFQ?

Response:

You would enter hardware in the discount lines for items that don't have a line.

6. Question:

Would online tutoring fall under RFP 397-25-02 (Instructional Software, License Subscriptions, Hardware, and Services)?

Response:

Any software, hardware or services that doesn't have a line. Please list in the discounted line price for additional software, hardware, or services.

7. Question:

What is the process to update pricing after the first year?

Response:

Please review line 1.2.10 in Distribution packet it states: Proposers are required to hold proposed prices for **90 days** from date of award. After this time, proposed increases may be submitted in writing for approval. Proof of change in market conditions must accompany a request for price increase. Any price increase request is subject to Purchasing Department review and approval. Increases may be submitted for approval but shall not exceed the Consumer Price Index.

8. Question:

Are the 4 renewal years automatic if both parties do not cancel?

Response:

Please review line 1.2.8 in Distribution packet it states; The term of the contract shall be from **December 11, 2024** (or date of award) through **December 11, 2025** with contract renewing annually for four years unless cancelled by either party as stated in CANCELLATION FOR CONVENIENCE or CANCELLATION FOR CAUSE.

9. Question:

After further reviewing the RFP, it seems only a discount percentage is required. Is pricing not required?

Response:

Pricing will be available to the lines item that are listed and discount percentage is for software, licensing subscription, hardware, and equipment that is not listed in the lines.

10. Question:

Is a 0% discount acceptable?

Response:

The discount is for additional software that is not listed in the line items.

11. Question:

If we offer instructional software and we are approved on bid 397-24-05: Online Instructional Software, do we need to submit for this bid?

Response:

It is up to your company to decide whether you want to place a proposal for this bid. This contract will hold until December of 2030

12. Question:

Should we respond to this bid if our contract for bid 334-18-01: Online Language Learning has expired, or will there be a better opportunity for a language learning bid?

Response:

We don't have the language learning bid available at this time therefore you should reply to the bid.

13. Question:

Please confirm thus we do not have to submit again for the latest one "RFP 397-25-02 FOR Instructional Software, Licenses Subscriptions, Hardware, and Services (ISOURCING # 141581)"?

Response:

It is up to your company to decide whether you want to place a proposal for this bid. This contract will expire on December of 2030.

Mayte R. Martinez

Mayte R. Martinez
Assistant Director of Purchasing

Company Name

Address

City State Zip

Signature

Title