



Department of  
Purchasing

*Mark A. Booker*  
Executive Director

*Mayte R. Martinez*  
Assistant Director

January 8, 2025

**ADDENDUM #1, RFP#303-25,**

This addendum forms a part of the solicitation documents, modifies the original document as indicated in the Addendum 1 provided below and is hereby made part of any pursuant award. Acknowledge receipt of this Addendum by signing and submitting with the bid package submittal documents. Failure to submit the acknowledgment of addenda will be used as an evaluated factor.

AS A REMINDER, THE SUBMITTAL DATE FOR THIS RFP REMAINS 1:00 PM, January 23, 2025 at the Garland ISD Purchasing Construction Bond Department, Marvin Padgett Auxiliary Services Center Building, 701 N. First Street, Garland, Texas 75040.

**Attachment 1: Questions and Answers.**

The full document under Addendum 1 is attached and available on the Google drive at:  
<https://drive.google.com/drive/folders/1LqZCqBAyzdwgis4q1KDyyIVCsL2MqK7d>

*Mayte R. Martinez*  
\_\_\_\_\_  
Mayte R. Martinez  
Assistant Director of Purchasing

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

ATTACHMENT 1  
QUESTIONS AND ANSWERS

1. Please clarify the following:
- a. Section 2 of Proposed Pricing Required tab and Page 25 #5 of RFP State Parts and Equipment are typically provided, however the RFP title states, "With Parts."

**ANSWER: The title includes "with Parts" so if there is a need for services and/or parts, the scope of work allows the flexibility.**

- b. Is there a general parameter allowed by GISD for % Discount of Catalog/ Cost plus?

**ANSWER: GISD is looking for the best value to include cost efficient pricing. Pricing proposals are an evaluated factor.**

- c. Do you have an expectation of equipment/parts that will be included in final contract vs procurement process?

**ANSWER: GISD does not have equipment/part expectations at this time.**

2. Exhibit III 5.1.4.3.2.3b Safety program

- a. Point 4 request the Site-specific safety plan and continues a request for each school. Can this be a general ISD Site Safety plan that will apply to all campuses (specifically working with students on site) or can we be provided a list of sites that need to be included with any specific special circumstances that need to be considered?

**ANSWER: The site safety plan may be described for all locations with additional information included for working with students on site with specific areas addressing closest emergency facilities.**

3. Referencing P15, Criminal History Checks Paragraph 2, Please clarify who will be responsible for cost associated with compliance with Texas Education Code 22.0834(A)/Criminal History Check, GISD or Contractor awarded.

**ANSWER: The contractor is responsible for the costs associated with compliance.**

4. Referencing P31, Certification for Criminal History Check, if our "Team" is not compliant with TX Ed. Code 22.0834(A) yet, but will obtain compliance if awarded contract, how should we be answering this question?

**ANSWER: It depends on how you are not compliant. The services provided by this solicitation are anticipated not to have ongoing, unsupervised contact with students. The block for "None of Contractor's employees are covered employees, as defined above" would be appropriate. If it is determined that there will be ongoing, unsupervised contact with students, then you would need to be compliant.**

**As a contractor on GISD property, badging is required. It is anticipated that these services will require badging through our 3<sup>rd</sup> party for those with no ongoing, unsupervised contact with students.**

**Further clarification may be submitted as a separate memo.**