



GARLAND INDEPENDENT SCHOOL DISTRICT

PURCHASING DEPARTMENT

*501 S. Jupiter
Garland, Texas 75042*

March 28, 2025

ADDENDUM 1, RFP #290-25

Digital Printing Equipment & Related Services

This addendum modifies the original document as listed below and is hereby incorporated to the contract documents. Acknowledge receipt of this addendum by returning the completed and signed form with the solicitation response. Failure to submit the addendum may be used as an evaluated factor.

Change From:

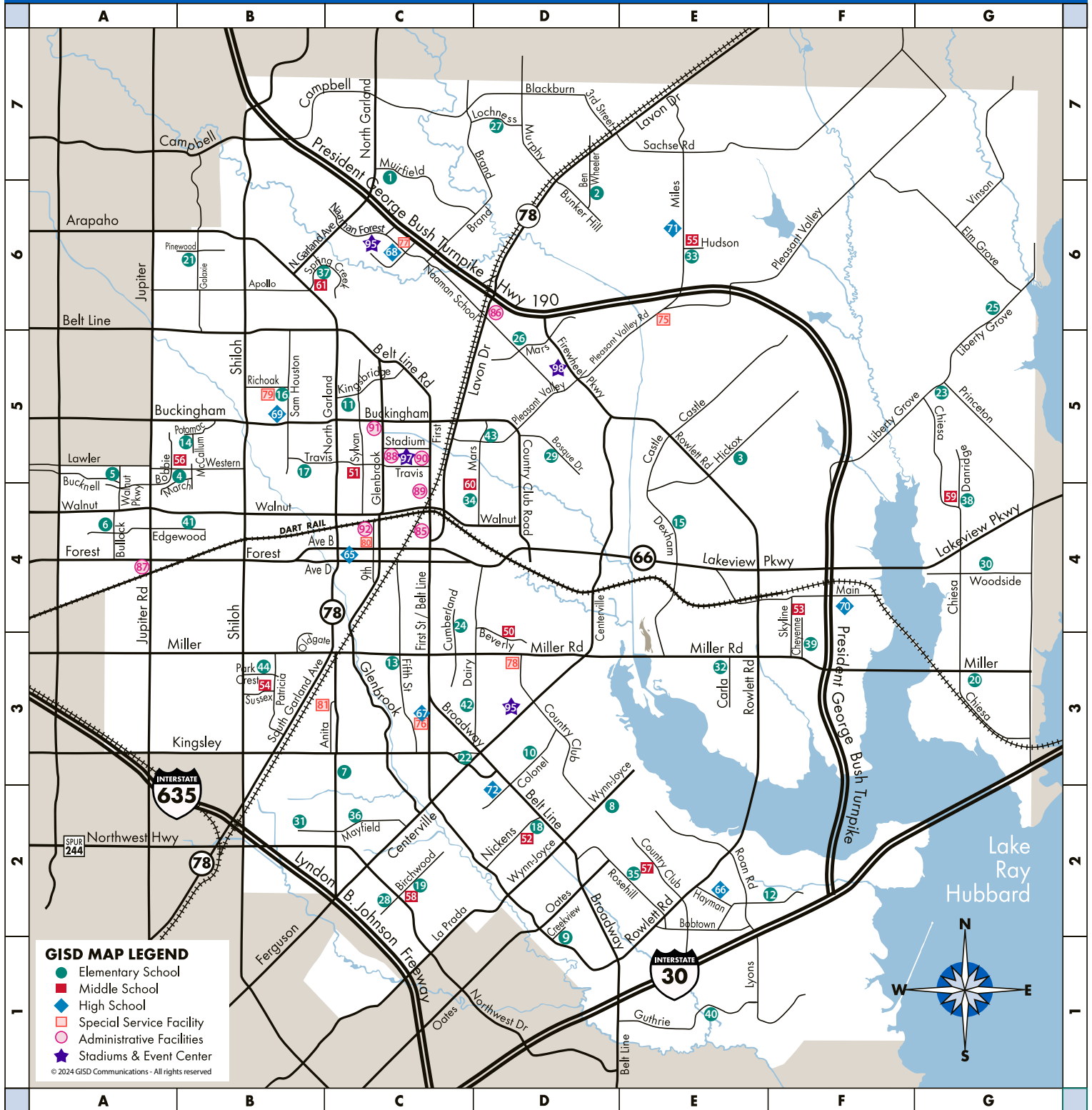
Deadline for Questions	March 24, 2025 12:00 p.m.
Response to Questions/Addendum(s) Issued	March 28, 2025 4:00 p.m.
Proposals Due Date	April 10, 2025 10:30 a.m.
Notification to firms selected for Proof of Concept Phase	April 22, 2025
Proof of Concept Phase and Contract Review	April 28 thru May 2, 2025
School Testing Starts- Locations TBD	May 5, 2025- May 23, 2025
Contract Review and Negotiations	June - August
Award Recommendation to Board of Trustees	August 26, 2025
Contract Signed Purchase Orders Issued	August-June 30, 2026
Fully operational (all equipment installed and working)	January 1, 2026

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Garland Independent School District Map



GISD MAP LEGEND

- Elementary School
- Middle School
- ◆ High School
- Special Service Facility
- Administrative Facilities
- ★ Stadiums & Event Center

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For key to facilities, please see reverse side of this page.

ELEMENTARY SCHOOLS

1	Abbett Elementary School 730 W. Muirfield Road, Garland 75044 (972) 675-3000	C-7
2	Armstrong Elementary School 4750 Ben Davis Road, Sachse 75048 (972) 414-7480	D-6
3	Back Elementary School 7300 Bluebonnet Drive, Rowlett 75089 (972) 475-1884	E-5
4	Beaver Technology Center for Math & Science 3232 March Lane, Garland 75042 (972) 494-8301	B-5
5	Bradfield Elementary School 3817 Bucknell Drive, Garland 75042 (972) 494-8303	A-5
6	Bullock Elementary School 3909 Edgewood Drive, Garland 75042 (972) 494-8308	A-4
7	Caldwell Elementary School 3400 Saturn Road, Garland 75041 (972) 926-2500	C-3
8	Carver Elementary School 2200 Wynn Joyce Road, Garland, 75043 (972) 487-4415	D-2
9	Classical Center at Vial Elementary School 126 Creekview Drive, Garland 75043 (972) 240-3710	D-1
10	Club Hill STEM School 1330 Colonel Drive, Garland 75043 (972) 926-2520	D-3
11	Cooper Elementary School 1200 Kingsbridge Drive, Garland 75040 (972) 675-3010	C-5
12	Couch Collegiate Prep 4349 Waterhouse Boulevard, Garland 75043 (972) 240-1801	F-2
13	Daugherty Elementary School 500 W. Miller Road, Garland 75041 (972) 926-2530	C-3
14	Davis Elementary School 1621 McCallum Drive, Garland 75042 (972) 494-8205	B-5
15	Dorsey Elementary School 6200 Dexham Road, Rowlett 75089 (972) 463-5595	E-4
16	Ethridge Elementary School 2301 Sam Houston Drive, Garland 75044 (972) 675-3020	B-5
17	Freeman @Golden Meadows Elementary School 1726 Travis Street, Garland 75042 (972) 494-8373	B-5
18	Handley STEM Elementary 3725 Broadway Boulevard, Garland 75043 (972) 926-2540	D-2
19	Heather Glen Elementary School 5119 Heather Glen Drive, Garland 75043 (972) 270-2881	C-2
20	Herfurth Elementary School 7500 Miller Road, Rowlett 75088 (972) 475-7994	G-3
21	Hickman Elementary School 3114 Pinewood Drive, Garland 75044 (972) 675-3150	B-6
22	Hillside Academy for Excellence 600 Keen Road, Garland 75041 (972) 926-2510	C-3
23	Keeley Elementary School 8700 Liberty Grove Road, Rowlett 75089 (972) 412-2140	G-5
24	Kimberlin Academy for Excellence 1520 Cumberland Drive, Garland 75040 (972) 926-2560	C-4
25	Liberty Grove Elementary School 10201 Liberty Grove Road, Rowlett 75089 (972) 487-4416	G-6
26	Lister Elementary School 3131 Mars Drive, Garland 75040 (972) 675-3030	D-5
27	Luna Elementary School 1050 Lochness Lane, Garland 75044 (972) 675-3040	D-7
28	Montclair Elementary School 5200 Broadmoor Drive, Garland 75043 (972) 279-4041	C-2
29	Northlake Elementary School 1626 Bosque Drive, Garland 75040 (972) 494-8359	D-5
30	Pearson Elementary School 5201 Nita Pearson Drive, Rowlett 75088 (972) 463-7568	G-4

31	Roach Elementary School 1811 Mayfield Avenue, Garland 75041 (972) 926-2580	B-2
32	Rowlett Elementary School 3315 Carla Road, Rowlett 75088 (972) 475-3380	E-3
33	Sewell Elementary School 4400 Hudson Drive, Sachse 75048 (972) 675-3050	E-6
34	Shorehaven Elementary School 600 Shorehaven Drive, Garland 75040 (972) 494-8346	C-4
35	Shugart Elementary School 4726 Rosehill Road, Garland 75043 (972) 240-3700	E-2
36	Southgate STEM Elementary 1115 Mayfield Avenue, Garland 75041 (972) 926-2590	C-2
37	Spring Creek Elementary School 1510 Spring Creek Drive, Garland 75040 (972) 675-3060	B-6
38	Giddens-Steadham Elementary School 6200 Danridge Road, Rowlett 75089 (972) 463-5887	G-4
39	Stephens Elementary School 3700 Cheyenne Drive, Rowlett 75088 (972) 463-5790	F-3
40	Toler Elementary School 3520 Guthrie Road, Garland 75043 (972) 226-3922	E-1
41	Walnut Glen Academy for Excellence 3101 Edgewood Drive, Garland 75042 (972) 494-8330	B-4
42	Watson Technology Center for Math & Science 2601 Dairy Road, Garland 75041 (972) 926-2600	C-3
43	Weaver Elementary School 805 Pleasant Valley Road, Garland 75040 (972) 494-8311	D-5
44	Williams Elementary School 2232 Parkcrest Drive., Garland, 75041 (972) 926-2571	B-3

MIDDLE SCHOOLS

50	Austin Academy for Excellence 1125 Beverly Drive, Garland 75040 (972) 926-2620	D-4
51	Bussey Middle School 1204 Travis Street, Garland 75040 (972) 494-8391	C-5
52	Classical Center at Brandenburg Middle School 626 Nickens Road, Garland 75043 (972) 926-2630	D-2
53	Coyle Technology Center for Math & Science 4500 Skyline Drive, Rowlett 75088 (972) 475-3711	F-4
54	Houston Middle School 2232 Sussex Drive, Garland 75041 (972) 926-2640	B-3
55	Hudson Middle School 4405 Hudson Drive, Sachse 75048 (972) 675-3070	E-6
56	Jackson Technology Center for Math & Science 1310 Bobbie Lane, Garland 75042 (972) 494-8362	B-5
57	Lyles Collegiate Middle School 4655 S. Country Club Road, Garland 75043 (972) 240-3720	E-2
58	O'Banion Middle School 700 Birchwood Drive, Garland 75043 (972) 279-6103	C-2
59	Schrade Middle School 6201 Danridge Road, Rowlett 75089 (972) 463-8790	G-4
60	Sellers Middle School 1009 Mars Drive, Garland 75040 (972) 494-8337	C-4
61	Webb Middle School 1610 Spring Creek Drive, Garland 75040 (972) 675-3080	B-6

HIGH SCHOOLS

65	Garland High School 310 S. Garland Avenue, Garland 75040 (972) 494-8492	C-4
66	Lakeview Centennial High School 3505 Hayman Drive, Garland 75043 (972) 240-3740 • GRS-TV	E-2
67	Memorial Pathway Academy 2825 S. First Street, Garland 75040 (972) 926-2650	C-3
68	Naaman Forest High School 4843 Naaman Forest Boulevard, Garland 75040 (972) 675-3091	C-6
69	North Garland High School 2109 Buckingham Road, Garland 75042 (972) 675-3120	B-5
70	Rowlett High School 4700 President George Bush Highway, Rowlett 75088 (972) 463-8690	F-4
71	Sachse High School 3901 Miles Road, Sachse 75048 (972) 414-7450	E-6
72	South Garland High School 600 Colonel Drive, Garland 75043 (972) 926-2700	D-2

SPECIAL SERVICE FACILITIES

75	Agriculture Training Center 2210 Pleasant Valley Rd, Sachse 75048 (972) 271-7160	E-6
76	Cisneros Prekindergarten School 2826 Fifth Street, Garland 75041 (972) 271-7160	C-3
77	Gilbreath-Reed Career and Technical Center 4885 N. President George Bush Highway Garland 75040 • Career & Technology Education (972) 487-4588	C-6
78	GISD Alternative Education Center 2015 Country Club Drive, Garland 75041 (972) 926-2691	D-3
79	Parsons Prekindergarten School 2202 Ricoak Drive, Garland 75044 (972) 675-8065	B-5
80	Pathfinder Achievement Center 221 S. Ninth Street, Garland 75040 (972) 494-8520	C-4
81	Warren School 2625 Anita Drive, Garland 75041 • New Horizons • Warren Center (972) 926-2671	C-3

ADMINISTRATIVE FACILITIES

85	GISD Bond Office 409 N. First Street, Garland 75040 (972) 487-6859	C-4
86	GISD Employee Clinic 3121 N. President George Bush Highway, Suite B3, Garland 75040 (972) 487-4567	
87	Harris Hill Administration Building 501 S. Jupiter Road, Garland 75042 • Superintendent • Business Operations • Communications & Public Relations • Curriculum & Instruction • Executive Directors of Leadership • Federal Programs • General Counsel • GISD Education Foundation • Grants • Guidance & Counseling • Health Services • Human Resources • Magnet Programs • Multilingual Programs • Office of Innovation • ORACLE Technology Group • Payroll & Benefits • Purchasing • Research, Assessment & Accountability • Safety and Operations • Student Support & Specialized Service (MTTS, Dyslexia, Section 504, Special Education) • Teaching & Learning • Translation & Interpretation Services (972) 494-8201	A-4
88	Manuel & Maria Valle Student Services Center 720 Stadium Drive, Garland 75040 • Student Services Department - Attendance - Enrollment Center - Family & Community Engagement - GRS Giving Place • Student Services Clinic (972) 494-8255	C-5

88	Harris Hill • Internal Audit (972) 487-4651	C-5
89	Marvin Padgett Auxiliary Services Center 701 N. First Street, Garland 75040 • Facilities • Maintenance • Security • Student Nutrition Services • Warehouse (972) 494-8201	C-4
90	Marvin D. Roden Technology Center North end of building: 410 Stadium Drive, Garland 75040 • Geographic Information Systems • Technology (972) 494-8152 South end of building: 414 Stadium Drive, Garland 75040 • Printing Services • Risk Management (972) 494-8201 East end of building: 326 Stadium Drive, Garland 75040 • Transportation (972) 494-8530	C-5
91	Jill Shugart Professional Development Center 870 W. Buckingham, Garland 75040 • Athletics • Library Media Services (IRC) • Fine Arts • Gifted & Talented • Digital Learning (972) 487-4450	C-5
92	Tax Office 901 W. State Street, Garland 75040 (972) 494-8570	C-4

STADIUMS & EVENT CENTER

95	Curtis Culwell Center 4999 Naaman Forest Boulevard, Garland 75040 (972) 487-4700	C-6
96	Homer B. Johnson Stadium 1029 Centerville Road, Garland 75041	D-3
97	Williams Stadium 510 Stadium Drive, Garland 75040	C-5
98	Natorium 2585 Firewheel Pkwy, Garland 75040	D-5

NOTE:
The number on the left corresponds to the building location symbols.
Grid coordinates are to the right of the phone number.



<u>Questions</u>	<u>Answers</u>
<p>1. I recently received a copy of RFP #290-25 Digital Printing and Related Services and the document references a Digital Printing and Related Services Usage report as well as a District Map and locations. I checked the website and did not see these documents.</p>	<p>1. The Digital Printing and Related Services Usage Report is in section 7.16.1. The District Map and Locations are attached to Addendum 1.</p>
<p>2. Could we please have volumes broken out per device for color and black and white over the past 12 months?</p>	<p>2. Please see the “Garland ISD Fleet Usage Report 2024 by Campus” on our website at https://www.garlandisd.net/connect/how-do-business-us/current-bidrfp-opportunities</p>
<p>3. Does the district utilize any cost accounting software such as papercut? If so when does the contract expire?</p>	<p>3. Yes, the contract expires December 31, 2025.</p>
<p>4. Print Shop: Job Submission software does the print shop use to manage job tickets and workflow in the print center?</p>	<p>4. Print Shop production devices are not part of this proposal</p>
<p>5. Does the district charge back departments for prints?</p>	<p>5. No, they have unlimited copies.</p>
<p>6. Would the district consider +/- 5 pages per minute on devices?</p>	<p>6. Refer to Pricing Sample Forms.</p>
<p>7. Can vendors have the opportunity to visit the print center to ask questions?</p>	<p>7. Print Shop production devices are not part of this proposal.</p>
<p>8. Confirm whether GISD will consider bids for comparable high-performance production products that may vary from the stated specifications?</p>	<p>8. No</p>
<p>9. Award Notification Date: Could Garland ISD confirm that the final notification to the awarded vendor(s) will definitively occur on August 26, 2025?</p>	<p>9. August 26, 2025 is the projected award date.</p>
<p>10. Can Garland ISD clarify that this notification date follows the proof-of-concept phase and board recommendation, as indicated in the RFP process overview?</p>	<p>10. The notification to firms selected for Proof of Concept Phase will be sent out April 22, 2025. The Proof of Concept Phase and Contract Review will be from April 28 thru May 2, 2025.</p>
<p>11. Installation Timeline: The RFP documentation currently presents conflicting dates regarding the installation timeline, mentioning both Winter of 2025 and Summer 2026. Could Garland ISD please specify the correct anticipated installation period?</p>	<p>11. Please see change #1.</p>

<p>12. Is the current agreement that Garland ISD has for their equipment on a lease contract?</p>	<p>12. Yes the current agreement Garland ISD has for our equipment is on a lease contract.</p>
<p>13. Can Garland ISD clarify when the current agreement for both the fleet and print shop equipment expires?</p>	<p>13. The Lease Agreement for the fleet expires December 31, 2025 Print Shop production devices are not part of this proposal.</p>
<p>14. Could Garland ISD please confirm whether there is a buyout associated with the current agreement that vendors should account for or include with their proposals? If a buyout does exist, could Garland ISD clarify the specific amount?</p>	<p>14. No</p>
<p>15. Has Garland ISD experienced any terminations, whether partial or complete, for previous contracts related to this type of service or equipment?</p>	<p>15. No</p>
<p>16. Given that leasing companies typically do not accept cancellation for convenience clauses within lease agreements, would Garland ISD consider incorporating an additional Service Level Agreement (SLA) that includes this provision directly between Knight and Garland ISD?</p>	<p>16. Garland ISD will enter contract review and negotiations June - August of 2025.</p>
<p>17. Can Garland ISD clarify whether the cancellation for convenience provision pertains specifically to the maintenance portion of the agreement or if Garland ISD is seeking a fully cancellable agreement?</p>	<p>17. Garland ISD will enter contract review and negotiations June - August of 2025.</p>
<p>18. Will Garland ISD alter or strike the cancellation for convenience stipulation or provide and accept alternate language such as applicable to non-appropriation of funding, etc.?</p>	<p>18. Garland ISD will enter contract review and negotiations June - August of 2025.</p>
<p>19. Could Garland ISD please confirm whether vendors are required to include estimated property tax (PPT) in their proposed monthly payments, or if Garland ISD will handle property tax separately upon receipt of billing from the leasing company?</p>	<p>19. A separate fee is not currently being charged. Garland ISD is tax exempt.</p>

<p>20. The RFP specifies that pricing should be quoted with unlimited copies. Could Garland ISD please clarify whether this requirement applies to both Black & White and Color copies?</p>	<p>20. Yes, it applies to both Black and White and Color copies.</p>
<p>21. Alternatively, does Garland ISD prefer that vendors quote unlimited copies for Black & White usage and provide separate cost-per-copy (CPC) pricing for Color usage?</p>	<p>21. No, unlimited copies for Black and White and Color.</p>
<p>22. Software Type: Could Garland ISD clarify specifically what type(s) of software it is referring to within the RFP when requesting that software costs to be included in the Cost Proposal Section?</p>	<p>22. The district is currently using PaperCut print management software.</p>
<p>23. Is this referencing Print Management Software specifically (also requirement in 7.12 Minimum Software Requirements)?</p>	<p>23. Yes, this is referencing Print Management Software specifically.</p>
<p>24. Pricing Inclusion: If Print Management Software is required, could Garland ISD confirm that pricing for this software should indeed be included as part of this proposal?</p>	<p>24. Yes, pricing for software should be included as a part of the proposal.</p>
<p>25. Can Garland ISD clarify if this pricing should be added to the equipment monthly price or quoted separately?</p>	<p>25. Pricing should be included with equipment monthly pricing.</p>
<p>26. Additionally, if Print Management Software is required, could Garland ISD please provide detailed specifications, including:</p> <ul style="list-style-type: none"> ● Preferred brand/ vendor and software version ● Total number of licenses required ● Current software maintenance expiration date ● Specific modules or functionalities required, such as mobile printing or secure release 	<p>26. The district is currently using PaperCut print management software. We will need a software equivalent to cover the district needs.</p> <p>All copiers should include a print management software. The number of licenses should fulfill the district needs.</p> <p>Please refer to question 13 for the lease expiration date.</p> <p>Refer to section 7.14</p>
<p>27. The RFP states that if a bidder is a dealer (and not the actual manufacturer), a manufacturer certification must be included as an attachment to the negotiated contract</p>	<p>27. Yes, it will only need to be provided upon contract negotiations.</p>

<p>after award. Could Garland ISD please confirm that this certification does not need to be submitted as part of the initial vendor proposal response, but rather provided upon contract negotiation following the award?</p>	
<p>28. Uptime Measurement- The RFP requests an uptime level of 97% per each piece of equipment. Could Garland ISD please clarify if vendors will be allowed to measure uptime as an average over a defined rolling period (e.g., quarterly), enabling a historical performance trend, and whether uptime calculations can be used on fleet-wide averages rather than individual device performance?</p>	<p>28. Refer to section 7.3.1</p>
<p>29. SLA Penalties- If the stated SLA metric of 97% uptime is not met, could Garland ISD clarify if there are associated penalties vendors would incur, and if so, could Garland ISD specify the details and structure of these penalties?</p>	<p>29. Garland ISD will enter contract review and negotiations June - August of 2025 to determine details and structure of penalties if any.</p>
<p>30. The RFP specifies a required service response time of 2-4 hours. Could Garland ISD please clarify if vendors will be permitted to measure response times as an average over a defined rolling period (such as quarterly) to establish historical performance trends?</p>	<p>30. The expectation is section 7.3.3.</p>
<p>31. Could Garland ISD confirm whether response time metrics can be calculated using fleet-wide averages rather than individual device incidents?</p>	<p>31. No, response time metrics can not be calculated using fleet-wide averages rather than individual device incidents.</p>
<p>32. The RFP requests that vendors identify the number of technicians who would be assigned exclusively to service the Garland ISD account. Could Garland ISD please clarify if vendors are expected to proposed dedicated technicians who will exclusively and solely service Garland ISD (with no responsibilities for other accounts)?</p>	<p>32. Garland ISD has identified the services specification(section 7.3) each supplier is responsible for determining the amount of service technicians needed to services the district needs.</p>
<p>33. Based on Garland ISD’s prior fleet count and experience, could Garland ISD specify the preferred minimum number of dedicated technicians to effectively support this account?</p>	<p>33. Garland ISD has identified the services specification (section 7.3) each supplier is responsible for determining the amount of service technicians needed to services the district needs.</p>

<p>34. The RFP states that Garland ISD has implemented Laserfiche document management software. Could Garland ISD please confirm whether all proposed equipment and associated solutions, including print management software, must integrate, connect and be fully compatible with the existing Laserfiche system?</p>	<p>34. Yes, all proposed equipment and associated solutions should be fully compatible with Laserfiche. (Refer to 7.6.3)</p>
<p>35. The RFP states that all equipment additions should be coterminous. Could Garland ISD clarify if the initially quoted RFP pricing will be required to apply to all subsequent coterminous additions?</p>	<p>35. Yes, all equipment additions should be coterminous.</p>
<p>36. If pricing consistency is required, would Garland ISD be open to a structure where new equipment is installed for coterminous additions from inception through the end of year one, and thereafter, permit the awarded vendor to supply gently used, premium pre-owned equipment (matching the original specifications) for additions made from year two through the remaining lease term?</p>	<p>36. No</p>
<p>37. Could Garland ISD please provide separate print shop volumes, distinct from the totals previously provided?</p>	<p>37. Print Shop production devices are not part of this proposal.</p>
<p>38. Additionally, can Garland ISD provide the vendors' average volumes by model type or the requested CPM models outlined on the pricing pages?</p>	<p>38. Please refer to question 2.</p>
<p>39. Could Garland ISD confirm that each device in every segment, except duplicators, requires fax capability?</p> <ul style="list-style-type: none"> ● If yes, should vendors indicate "fax included" explicitly in the additional "base" lines on pricing sheets? 	<p>39. Yes, the fax capability should be an option on all copiers. Yes, please indicate that fax is included.</p>
<p>40. Can vendors propose devices within ± 5 ppm for this category?</p>	<p>40. Refer to Pricing Sample Forms.</p>
<p>41. Could Garland ISD please provide additional clarification on the "Tabs through drawers" requirement? Typically, this is associated with production devices rather than departmental devices.</p>	<p>41. Copier tabs are a type of divider specifically designed to run through high speed copiers and laser printers.</p>
<p>42. Does Garland ISD currently utilize Web-to-Print or Production Store-Front software?</p>	<p>42. Yes, refer to question 22.</p>

<ul style="list-style-type: none"> ● If yes, could Garland ISD provide details regarding the software name and current software version? 	
<p>43. Please provide the average monthly volumes (minimum 12 months) by unit for each device including the machines in the print shop. Please include model and serial numbers.</p>	<p>43. Refer to question 2. Print Shop production devices are not part of this proposal.</p>
<p>44. Some companies charge fees for shipping supplies. Please confirm that awarded vendor will be responsible for all shipping/freight charges?</p>	<p>44. The awarded vendor will be responsible for all shipping/freight charges.</p>
<p>45. The bid does not address the cost to return the equipment at the end of term. Is your current vendor responsible for removal of their equipment at the end of the current contract?</p>	<p>45. Yes the current supplier is responsible for the removal of their equipment at the end of the current term.</p>
<p>46. Conversely, do you want removal fees for equipment at the end of the term of the new contract?</p>	<p>46. Any and all consideration must be included in the lease payments.</p>
<p>47. Does Garland ISD want Property Tax fees to be included in the lease rate or paid separately annually?</p>	<p>47. A separate fee is not currently being charged. Garland ISD is tax exempt.</p>
<p>48. Some leasing companies will be charging late fees if payment is received passed the Net 30 terms. Will GISD allow late fees as part of this bid response by vendors?</p>	<p>48. Garland ISD will enter contract review and negotiations June - August of 2025 to determine late fees if any.</p>
<p>49. How many copier relocations has GISD averaged each year in the past 3 years?</p>	<p>49. Approximately 50 which includes moving equipment within the same building.</p>
<p>50. Does the District currently use a server base solution for basic authentication?</p> <ul style="list-style-type: none"> ● If yes, please provide the name of the software/solution. 	<p>50. Yes, FollowMe.</p>
<p>51. What type of badge/cards are being used in the district, are they all the same or are there different types for different personnel?</p>	<p>51. The proximity cards used are HID brand</p>
<p>52. Do you require the ability to print to a single shared print queue, thus allowing the secure release of print job from any</p>	<p>52. The district currently uses and requires a secure FollowMe solution.</p>

<p>enabled/authorized output device AKA “follow me printing”?</p>	
<p>53. Do you require a solution that provides users the ability to scan directly into Laserfiche from devices without the need for a separate “watched” folder?</p>	<p>53. The district currently uses Laserfiche as an Enterprise Content Management (ECM) solution. Scanning to network shares is presently used, but having direct integration with the MFPs scanning to Laserfiche would be preferred.</p>
<p>54. Would it be important for user-specific scan workflows to follow the user from device to device?</p>	<p>54. The district currently uses the FollowMe Print. An updated version of a print management solution would be required that includes secure follow-me-printing. Additional group management features for users to allow for tracking and security of devices would be a required additional functionality (Ex. A specified security group of users can print in color while everyone else can only print in black).</p>
<p>55. As a back-up or alternative to a badge reader, would scanning a QR code at the device with a mobile phone or a tablet be an important feature?</p>	<p>55. The district requires a badge reader for authentication but additional methods of authentication could also be considered as a secondary/backup method.</p>
<p>56. Would delegation printing, which allows a user (the delegator) to share all their print jobs with selected users or groups (delegate(s)) be an important feature?</p>	<p>56. The ability to scan to other users is utilized. Sharing print files is a function only acceptable if provided at no additional cost.</p>
<p>57. Is there a need to budget and/or track users or departments, control color output, duplexing, and control which devices are available to users?</p>	<p>57. No</p>
<p>58. Will you require the tracking reports for non-MFP network printers?</p>	<p>58. Yes</p>
<p>59. Is the ability to print from Chromebooks important?</p>	<p>59. Yes. The district requires the ability to be able to print from Chromebooks</p>
<p>60. Is the ability to print from MacBooks Important? Is a certified AirPrint solution needed?</p>	<p>60. Yes, the district requires Macbooks to print to a secure follow-me-printing solution on the network. AirPrint is not going to be needed or used due to all printing needing to be processed by the follow-me-printing solution.</p>
<p>61. Is faxing required on any of the units?</p>	<p>61. Yes</p>

62. Do you require technical support from original equipment manufacturers?	62. Yes
63. What are your historical monthly volumes per month for the 100-120 ppm color production device?	63. Refer to question 2.
64. How many input trays do you require?	64. At least 2
65. What size and type of paper is the bypass tray used for on this device?	65. 8.5 x 11 with at least 100 sheet capability.
66. It is stated that a Fiery controller with print queue is required, is a comparable controller acceptable?	66. Only for Print Shop, but Print Shop is not part of this proposal.
67. Are you looking for a separate stacker in addition to the finisher that has a 4,000 sheet capacity?	67. Print Shop production devices are not part of this proposal
68. What kind of folding styles do you require inline?	68. Letter Fold, half fold and/or z fold but Print Shop production devices are not part of this proposal
69. Will you be printing envelopes on this device?	69. The possibility should be provided
70. If so, what volume of envelopes are required?	70. Data does not exist for this request
71. What are your historical monthly volumes per month for the color production device?	71. Refer to question 2.
72. How many input trays do you require?	72. Refer to question 64.
73. What size and type of paper is the bypass tray used for on this device?	73. Refer to question 65.
74. What volume per month are you looking to run on the black & white production device?	74. Print Shop production devices are not part of this proposal
75. What kind of folding styles do you require inline?	75. Print Shop production devices are not part of this proposal
76. What is your current Digital Storefront/ Web-to-Print solution?	76. This is not needed because the Print Shop Department is not included in this proposal.
77. Would you prefer a cloud-based solution or an on-premise solution?	77. Either solution as long as the solution meets all district functionality and security requirements

78. How are jobs/files submitted to the print center?	78. Print Shop production devices are not part of this proposal
79. Do you currently utilize a document make ready solution? If so, what format do you currently store your print ready files?	79. Yes, the format is PDF.
80. Do you have any current files that need to be converted or saved for ongoing usage?	80. No
81. Do you have the need to store scanned images for reprint?	81. Yes, but not often used
82. Should the proposed solution provide an automated tool for imposition and tabs?	82. No. This is not needed as we are not including our Print Shop department in this Request for Proposal.
83. How many orders/jobs do you process daily?	83. Print Shop is not part of this proposal. For fleet volumes refer to question 2.
84. What is your typical turnaround time for your print jobs?	84. Print Shop is not part of this proposal.
85. Should the proposed solution have a central dashboard to see all jobs? status? assignments?	85. Print Shop is not part of this proposal.
86. Should the proposed solution provide the ability to automatically communicate with and update end users/customers on job status?	86. Yes
87. Should the proposed solution provide the ability to create reports per dept, user, etc?	87. Print Shop is not part of this proposal.
88. Should the proposed solution provide automated quotes and an approval process for job submission?	88. Print Shop is not part of this proposal.
89. How often does print shop staff calibrate the color systems to ensure consistent and accurate color?	89. Print Shop is not part of this proposal.
90. Would an automated color calibration process be preferred if available?	90. Print Shop is not part of this proposal.
91. Do you prefer the OS for the RIP (Production Devices) to be embedded or do you require a full-blown operating system that needs to be updated by your IT department?	91. Embedded

92. Do you require the RIP to be e-shredding certified?	92. Yes. It is required that all information stored on hard drives is destroyed after the device is used.
93. Do you require strong cipher suites to be enabled?	93. No
94. What is the minimum level of TLS protocol required on the RIP?	94. TLS 1.1
95. What product does GISD currently use for Print Management?	95. PaperCut
96. Are you looking for support with an existing online web submission tool? If so what solution to you currently use?	96. Print Shop is not part of this proposal.
97. With a new web submission solution, is hosting it on-prem at GISD an option or is cloud hosted a requirement?	97. Print Shop is not part of this proposal.
98. Does a new web submission solution require jobs be submitted to the production printers already ticketed for the job requirements?	98. Print Shop is not part of this proposal.
99. Does a new web submission solution require the ability to create a rules-based printing so that select jobs can auto-flow to production printers?	99. Print Shop is not part of this proposal.
100. Does a new web submission solution require the ability for end-users to see and online proof of their job as there choose printing options prior to submitting to the print center?	100. Print Shop is not part of this proposal.
101. Does a new web submission solution require SSO authentication?	101. Print Shop is not part of this proposal.
102. Does a new web submission solution require the ability to convert uploaded native files (Word, PowerPoint, Excel, etc.) to PDFs?	102. Print Shop is not part of this proposal.
103. Does a new web submission solution require the need to capture cost centers or any form of account codes for chargebacks? If so, how many code codes are required per checkout?	103. Print Shop is not part of this proposal.
104. Does a new web submission solution require the need for any form of approval processes?	104. Print Shop is not part of this proposal.
105. Does the system require the need for multi-record products where the end-user can upload a database (CSV)? An example would be certificate for an entire class.	105. Print Shop is not part of this proposal
106. Can the number of impressions created by duplicators be listed separately?	106. Data does not exist.

<p>107. Will the district please provide the usage report/fleet list of each device with color and black and white average monthly volumes as referenced in the RFP?</p>	<p>107. Reports have already been provided.</p>
<p>108. Does the district require surge protection and/or Network Power Filters on all devices?</p>	<p>108. Print Shop is not part of this proposal</p>
<p>109. Which print management software does the district currently use, ie: PaperCut, PrinterLogic, etc?</p>	<p>109. The district currently utilize Follow Me Print</p>
<p>110. Is the district willing to sign a lease with a non-appropriation clause for the equipment?</p>	<p>110. No</p>
<p>111. We understand the district is sales tax exempt. Personal Property Tax is either included in the monthly payment or billed annually. Which option does the district prefer in order to keep all RFP responses standardized?</p>	<p>111. Refer to Question 47.</p>
<p>112. Does Garland ISD have statistics on the number of 11X17 prints?</p>	<p>112. Print Shop is not part of this proposal</p>
<p>113. Would Garland ISD entertain a proposal of A4 letter/legal devices in place of the A3 11X17 devices?</p>	<p>113. Print Shop is not part of this proposal</p>

Mayte R. Martinez
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Assistant Director of Purchasing

Company Name

Address

City State Zip

Signature

Title