



GARLAND INDEPENDENT SCHOOL DISTRICT

PURCHASING DEPARTMENT

*501 S. Jupiter
Garland, Texas 75042*

November 7, 2025

ADDENDUM 1, RFP #141-27

COMMODITY PROCESSING FOR STUDENT NUTRITION SERVICES (SNS)

This addendum modifies the original document as listed below and is hereby incorporated to the contract documents. Acknowledge receipt of this addendum by returning the completed and signed form with the solicitation response. Failure to submit the addendum may be used as an evaluated factor.

Question	Answer
1. Please confirm if this bid is manufacturer direct or are you also looking for distributor bidding?	This is a manufacturer direct RFP.
2. Regarding line items 52.01 and 52.02, would a certified gluten-free chicken breast patty made with whole muscle product be acceptable?	This would be acceptable, but we prefer that it has a whole grain rich breading.
3. There are conflicting due dates for submitting samples. Is it November 21st or December 5th?	The due date to submit samples is December 5th
4. Are electronic signatures, okay?	Yes, electronic signatures are permitted.
5. Is this a Distributor bid, direct bid or both?	This is a manufacturer direct RFP.
6. In the commodity meeting, it was mentioned that we could bid multiple items on the same line. It does not appear we are able to bid alternates on the iSourcing site. How should we be providing pricing for alternate items?	You may submit alternates on the Compliance Form with all necessary information and pricing. You should be able to add notes on each line to reference these items on the Compliance Form.

7. It was indicated in the commodity meeting that less-than-full case samples would be allowed. How many servings would be needed for testing?	Yes, we will accept partial cases. The packages need to be properly labeled and include all required documents. The number of servings provided need to be sufficient for effective testing for the evaluation committee.
8. Will any addenda issued need to be acknowledged before submittal of the bid?	Yes, you will need to attach the addenda with your response or mail it in if you responded via hardcopy.
9. Are we able to bid multiple items per line?	Yes, you may submit alternates on the Compliance Form with all necessary information and pricing. You should be able to add notes on each line to reference these items on the Compliance Form.
10. If so, how are we to distinguish different drawdown amounts between the said items?	This information can be submitted on the Compliance Form with the alternate items. You may submit a separate spreadsheet with this information but indicate on the Compliance Form to "see attached spreadsheet" for the alternates.
11. On line 15.01 and 15.02 request for Eggs, Scrambled, Frozen, Liquid. Can you confirm if there is a preference of Cook n Bag or Carton, and should we bid on both?	Either option would be acceptable. You may bid and send samples of both items to be evaluated.
12. Please confirm for the applesauce cup samples, we are able to provide 1 full case of applesauce with an assortment of flavors inside?	This will be acceptable for the evaluation.
13. Is it acceptable to send less than one full case of samples for each item bid? If yes, would one 5 lb. bag of chicken and one 32 oz bag of sauce per item be enough?	Yes, we will accept partial cases. The packages need to be properly labeled and include all required documents. The number of servings provided need to be sufficient for effective testing for the evaluation committee.
14. Can you please clarify if you want a hard copy mailed with the document on a thumb drive?	Yes, hard copy with thumb drive is required if you do not submit your response electronically, which is preferred.
15. If we submit electronically our bid, do we also provide a hard copy?	No, if you submit your bid electronically, there is no need to submit a hard copy.

16. Can we bid additional flavors of products for lines 68.01 and 68.02? If so, where do we add them?	Yes, you may submit alternates on the Compliance Form with all necessary information and pricing. You should be able to add notes on each line to reference these items on the Compliance Form.
17. How many references would you like listed in Oracle?	Please provide three (3) references with your response.
18. For the chicken products listed on line 58.01, would it be acceptable for the manufacturer to bid items made from commodity code 100113?	Commodity Code 100103 is preferred for this line.
19. In Oracle, for the line items where it asks for "Units per case", are you looking for the number of servings per case or something else?	We request for vendor to provide the amount of servings per case.
20. For clarification, can I bid more than one item per bid line item? For example, on bid line item 4.01/4.02 100% Beef Patty, I have two Beef Patties that meet the product spec, and I would like to bid both, will Oracle allow you to bid both for the same bid line item?	On each bid line, you are to place the lowest priced item on each bid line if possible. Multiple prices for the same bid line item are not permitted. You may include alternates on the Compliance Form.
21. Will there be an extension on the due date, due to processors have not yet received the updated donated food values/SEPDS for SY 26/27 before the Thanksgiving Break Holiday?	Please refer to section 1.1.3 Addenda. All addenda will be issued as amendments to the Solicitation(s). All addenda will be posted by November 7, 2025, at 4:00p.m. CDT. It is the supplier's responsibility to check the district's website (http://www.garlandisd.net/connect/do-business/current-opportunities) for addendums prior to submitting responses. Please continue to monitor our website for any updates past the addendum date.
22. When entering commodity information in the GISD site, it is requesting "Commodity Discount". Is this going to be the USDA Foods Value per case?	Yes, this should be the difference in price between the commercial priced item and the commodity priced item.
23. In the "Material Change" section of the header, the site requires a numerical response. What should vendors be inputting into this section? Are we meant to indicate "2 for Yes or 1 for No" like other sections?	Yes, you are to enter the numerical number 1 for NO and 2 for YES for that question.

24. Are we able to bid on more than one item per Bid Line?	One item per bid line with the lowest (best) price. You may submit alternates on the Compliance Form with all necessary information and pricing. You should be able to add notes on each line to reference these items on the Compliance Form.
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Mayte R Martinez
 Mayte R. Martinez
 Assistant Director of Purchasing

 Company Name

 Address

 City State Zip

 Signature

 Title