



**GARLAND INDEPENDENT SCHOOL DISTRICT
PURCHASING DEPARTMENT
501 S. Jupiter
Garland, Texas 75042**

**REQUEST FOR PROPOSAL
MAINTENANCE GENERAL TRADES MERCHANDISE AND SERVICES - SUPPLEMENTAL
PROPOSAL # 215-26-02 (208614)**

PLEASE SUBMIT PROPOSAL NO LATER THAN 10:30A.M. CDT, April 21, 2026

*****This is a Supplemental RFP. Vendors awarded on RFP 215-26-01 Maintenance General Trades Merchandise and Services are not required to submit a response*****

Mark the sealed return envelope in the lower left hand corner with PROPOSAL#, time, and due date, as noted above. (Should the district close for unforeseen reasons (force majeure) on the date the solicitation is due, the above referenced date should be changed to 10:30A.M. the first date the district is open to conduct business)

You are invited to submit a Proposal to provide Maintenance General Trades Merchandise and Services - Supplemental for the Garland Independent School District (GISD).

This Proposal includes Specifications, Award/Evaluation of Proposals, Certifications, Terms and Conditions, and Compliance Form.

Company Name

Address

City State Zip

Authorized Representative Name Title

Signature

Printed Name Email Address

Telephone # Fax #

Mark A. Booker

Mark A. Booker
Executive Director of Purchasing

INSTRUCTIONS TO PROPOSERS

1.1 Submission of Proposals

Although we are legally required to accept paper RFPs, we strongly request that proposers submit this RFP electronically through the Oracle iSourcing module. Please feel free to call us at (972) 487-3009, if you require any assistance with this submittal. Electronic RFP submission eliminates errors, eliminates unnecessary work, and is friendlier to the environment. **When filing this RFP electronically, do not submit a paper copy, as the electronic version will prevail.** However, in the unlikely event that you do submit a paper RFP, it is imperative that you only submit the hard copy document provided by the Purchasing Department with all of the required fields completed and delivered as instructed below in **DELIVERY OF PROPOSAL**.

1.1.1. CLARIFICATION OF SPECIFICATIONS

For clarification of the specification(s) of this Request for Proposal, proposers may contact: [Yanet Franco](mailto:yfranco@garlandisd.net), Senior Buyer at yfranco@garlandisd.net

The individual listed above may be contacted for clarification of specification(s) only. No authority is intended or implied that specification(s) may be amended or alternates accepted prior to opening without written approval of the Garland ISD Executive Director of Purchasing and Assistant Director of Purchasing in the absence of Executive Director.

1.1.2. SUBMITTING QUESTIONS

Suppliers finding errors, requests for additional information, omissions, or corrections shall contact the Purchasing Department Questions by submitting an email to bids@garlandisd.net and a copy to yfranco@garlandisd.net no later than **April 3, 2026, at 12:00p.m. CDT**. Response will be given by addendum.

1.1.3. ADDENDA

All addenda will be issued as amendments to the Solicitation(s). All addenda will be posted by **April 9, 2026, at 4:00p.m. CDT**. It is the supplier's responsibility to check the district's website (<http://www.garlandisd.net/connect/do-business/current-opportunities>) for addendums prior to submitting responses.

Please continue to monitor our website for any updates past the addendum date.

1.1.4. NUMBER OF COPIES (DISREGARD IF SUBMITTING ELECTRONICALLY THROUGH SOURCING)

PLEASE PROVIDE ONE (1) ORIGINAL PROPOSAL RESPONSE AND ONE (1) COMPLETE ORIGINAL COPY SUBMITTED ON ELECTRONIC FORMAT (FLASH/USB). ENSURE THE SUBMISSION IS CLEARLY LABELED.

YOU MUST SUBMIT A HARDCOPY ORIGINAL. DO NOT SUBMIT AN ELECTRONIC FORMAT (FLASH/CD) COPY WITHOUT THE HARDCOPY ORIGINAL.

1.1.5. DELIVERY OF PROPOSAL: (DISREGARD IF SUBMITTING ELECTRONICALLY THROUGH SOURCING)

Delivery of proposals shall be in

accordance with the procedures listed. Mark the sealed return envelope in the lower left-hand corner with RFP#, time, and due date. If assistance is required for proposal submission, you may call Purchasing at 972.487.3009 during normal operating hours.

Proposals submitted via Commercial Carriers (other than USPS) or hand delivered: Garland ISD Purchasing Department 501 S. Jupiter, Garland, Texas 75042. Submission must be received in the Purchasing Department and date/time stamped before the deadline.

Proposals submitted via the U. S. Postal Service:

Garland ISD Purchasing Department P. O. Box 469026, Garland, Texas 75046-9026

Clearly mark all Proposal envelopes as instructed on the front page. Allow sufficient transit time.

Note: Submissions must be sealed and not exceed 14"x10"x5" to use the Purchasing Drop Box

Delivery of submission to other Departments within the District is not considered as delivery to the Purchasing Department. The submission must be date/time stamped by Purchasing before the deadline.

1.1.6. SIGNED ORIGINAL

Once completed and signed, return your Proposal form to the Garland ISD Purchasing Department (as instructed above).

1.1.7. LATE SUBMISSIONS

Proposals received at the GISD Purchasing Department after the time and date specified above will not be considered and will be filed unopened. The Garland ISD shall not be held liable for late proposals.

1.1.8. OTHER FORMS OF SUBMISSION

Oral or telegraphic proposals transmitted via the District's facsimile machine are not acceptable. **DO NOT FAX OR EMAIL YOUR PROPOSALS. Only forms provided by the Garland ISD Purchasing Department may be submitted with this proposal unless written instructions permit additional pages.**

1.1.9. AUTHORIZED SIGNATURE

Proposals must be signed by an authorized individual to contractually bind their firm when submitting the Proposal. Failure to sign the Proposal will be considered as a "mistake in Proposal", and the Proposal will be rejected as "non-responsive" proposal. Proposer shall contact the Purchasing Department if discrepancies exist.

1.1.10. FORMAT FOR PRICING

Proposals written in pencil will not be accepted. Changes may be crossed through and corrections inserted adjacent and initialed by the person preparing the Proposal. Should errors in multiplication or addition of a unit price against a total price occur, the unit price shall govern. All pricing proposed for products and/or services shall constitute entire consideration due.

The section in sourcing “Note to Buyer” is informational only. It will not govern the unit price or amend the format for pricing. The Compliance Form should be utilized for any deviations on unit price or packaging size.

1.1.11. MINIMUM QUANTITIES

Quantities or dollar expenditures listed herein reflect the GISD’s estimated current requirements for one year (or time frame as otherwise specified).

1.1.12. WITHDRAWING PROPOSALS

No Proposal may be withdrawn prior to opening of proposals without written request (addressed to the Garland ISD Executive Director of Purchasing) by an authorized agent of the proposing firm and upon written approval by the District. Proposals become the property of Garland ISD upon receipt.

1.1.13. PROPOSAL TABULATIONS

Proposers desiring a Proposal tabulation sheet resulting from this Request for Proposal may visit our web site at <https://garlandisd.net/connect/how-do-business-us/bid-tabulations>. The tabulations will be posted once the GISD Board of Trustees has approved the contract. If you are unable to download the information, please contact the Purchasing Department at 972-487-3009 and we will forward you a copy via email.

1.1.14. DEVIATIONS

Any and all deviations to this competitive solicitation proposed by the Proposal must be listed on the Compliance Form, not on a cover letter, catalog, etc. The District will not negotiate additional terms and conditions not included on the Compliance Form. All additional contracts, amendments, or exhibits will need to be submitted along with proposal to be considered.

1.1.15. PUBLIC INFORMATION

Garland Independent School District is a public entity subject to the provisions of the Texas Public Information Act (Texas Government Code Chapter 552). Responses to this invitation may be subject to release as public information unless the response or specific parts of the response are accepted from public disclosure under such Act. Proposers should consult with their legal counsel regarding disclosure issues and take the appropriate precautions to safeguard trade secrets or any other confidential or proprietary information before responding to this invitation. The District assumes no liability or responsibility for release of any information not properly identified and documented in accordance with the enclosed Confidential Information Declaration & Copyright Authorization Form. The District assumes no liability or responsibility for release of any information that the Texas Attorney General or a court of law determines to be subject to release.

1.1.16. COPYRIGHT PROTECTION

Proposals asserted to be copyright protected in their entirety may, in the District’s sole discretion, be rejected as non-conforming. Proposers who submit copyrighted materials as part of their Proposal must review and complete the Confidential Information Declaration & Copyright Authorization Form. Proposers submitting

copyrighted materials should consult with their legal counsel regarding copyright and disclosure issues. By submitting copyrighted materials and completing the Confidential Information Declaration and Copyright Authorization Form, proposers grant the District authorization to reproduce and provide copies of such information and agree to waive any and all claims against the District regarding the release of such copyrighted information including, but not limited to, any claim of copyright infringement when released in response to a valid request for information under the Texas Public Information Act, Texas Government Code Chapter 552. In the event a proposer is unable to grant such authorization and waiver, copyrighted materials must not be included in the Proposal.

1.1.17. POST-SUBMISSION CHANGES

A proposal that has been opened may not be changed for the purpose of correcting an error in the proposed price. Proposers submitting an erroneous proposed price may be given the option of either honoring the price as proposed or withdrawing the (erroneous) proposal [Local Government Code Subchapter B, Sec. 271.026].

1.2 Award/Evaluation of Proposals

1.2.1. WAIVING INFORMALITIES

The Garland Independent School District reserves the right to accept or reject all or any part of any proposal, waive minor proposal formalities/technicalities and award the proposal deemed to be most advantageous to the District.

1.2.2. MULTIPLE AWARDS

The District reserves the right to award to a single vendor, multiple vendors, each line item separately or in any combination it determines to be in its best interest. Proposers shall also include copies of any contracts/agreements required (by the proposing firm) and clearly identify/label it as such.

1.2.3. TIE PROPOSALS/EVALUATION FACTORS

Tie proposals, which are **equal in all respects**, shall be resolved and awarded in accordance with Local Government Code (Texas) Para. 271.901. Otherwise proposals, which reflect a tie in price, only may be awarded pursuant to the permissible factors listed in Texas Education Code, Subchapter B, Sec. 44.031 (b) and set forth below:

1. the purchase price;
2. the reputation of the vendor and of the vendor's goods or services;
3. the quality of the vendor's goods or services;
4. the extent to which the goods or services meet the district's needs;
5. the vendor's past relationship with the district;
6. the impact on the ability of the district to comply with laws and rules relating to historically underutilized businesses;
7. the total long-term cost to the district to acquire the vendor's goods or services; [and]
8. for a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the vendor or the vendor's ultimate parent company or majority owner:

- a. has its principal place of business in this state; or
 - b. employs at least 500 persons in this state; and
- 9. Per Texas Education Code, Subchapter B, Sec. 44.031 (b) *ALL CONTENTS PROVIDED IN THIS SOLICITATION, WILL BE CONSIDERED AS AN EVALUATION FACTOR!**
10. In compliance with the provisions of Texas Government Code, Title 10, Subtitle D, Section 2155.074, Section 2155.075, Section 2156.007, Section 2157.003 and Section 2157.125, and Texas Administrative Code, Title 1, Chapter 113.6, information obtained from the Texas Building and Procurement Commission's Proposer Performance Tracking System may be used in evaluating responses to solicitations for goods and services to determine the best value for the Garland Independent School District.
www.window.state.tx.us/procurement/prog/vendor_performance

1.2.4. UNIT OF MEASURE

Each line item must be proposed using the same unit of measure as requested by this Request for Proposal. Any questions regarding unit of measure must be resolved between the prospective proposer and the Garland Independent School District Purchasing Department. Failure to propose specified unit of measure may be cause for rejection of proposal for the specific item(s) in question. Any packaging proposed which differs from that specified in the item description must be identified on the Deviation/Compliance Form.

1.2.5. FELONY CONVICTIONS

Upon notification of potential selections for award, the person or entity submitting this proposal must give notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in this conviction of a felony (this requirement does not apply to a publicly held corporation).

1.2.6. ALTERNATE AWARDS

The District awards contracts to vendors as an alternate in case the primary vendor is unable to fulfill the contractual obligations as stated in the specifications/terms and conditions.

1.2.7. PRODUCT LITERATURE

Descriptive and illustrative literature covering the items you propose to furnish shall accompany your proposal when submitting "or equal" items. Literature provided must contain adequate information for district personnel to evaluate the proposal product as "or equal". Failure to do so will result in the rejection of your proposal.

1.2.8. TERM OF CONTRACT

The term of the contract shall be from **June 24, 2026** (or date of award) through **April 30, 2027**, with contract renewing annually for four years unless cancelled by either party as stated in CANCELLATION FOR CONVENIENCE or CANCELLATION FOR CAUSE.

1.2.9. CONTRACT VALUE

The estimated annual value of this contract is **\$500,000**; However, this value reflects the District's estimated current requirements for one year (or time frame as otherwise specified).

1.2.10. PRICE ESCALATION PROVISIONS

The District may elect to place several orders during the term of this Request for Proposal. Proposers must specify minimum order quantities – if any – and are required to hold proposed prices for **90 days** from date of award. After this time, proposed increases may be submitted in writing for approval. Proof of change in market conditions must accompany a request for price increase. Any price increase request is subject to Purchasing Department review and approval. Increases may be submitted for approval but shall not exceed the Consumer Price Index – All items less food and energy. If vendor cannot agree to the CPI increase by default the next lowest vendor may provide a quote that can result in new award.

1.2.11. PRICE ADJUSTMENTS

The parties acknowledge that the pricing set forth in this Agreement is based on agreed terms and conditions and known circumstances as of the Effective Date. In the event of a material increase in costs due to factors beyond the reasonable control of the Supplier. The District shall be provided written notice of any proposed price adjustment as soon as practicable, along with reasonable documentation supporting the cause and extent of the cost increase. The District will review the documentation and make a determination regarding the request within ten business days.

1.2.12. QUOTING PROCEDURE

In the event that the awarded vendor cannot agree to the CPI increase, vendors will receive request for quotes throughout the term of the contract. Quotes cannot exceed 10% of the contract value.

1.2.13. PROTEST PROCEDURE

Any proposer who is aggrieved in connection with a procurement, excepting right of rejection, may protest in accordance with [Garland ISD Board of Trustees Policy CJ Local](#).

2. CERTIFICATIONS**2.1. CERTIFICATION AFFIRMATIONS**

By signing this Request for Proposal, the signed proposer affirms and certifies that its company, corporation, firm, partnership or individual's response to this proposal is in all respects compliant with all provisions in this section.

2.1.1. ANTI-COLLUSION AND FRAUD

Proposer affirms that its company, corporation, firm, partnership or individuals response to this proposal is in all respects bona fide, fair and was not made with collusion or fraud with any person, joint venture, partnership, corporation or other legal entity engaged in this type of business prior to the official opening of this proposal.

2.1.2. DEBARMENT AND SUSPENSION (Executive Orders 12549 and 12689)

A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide Excluded Parties List System in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p. 189) and 12689 (3 CFR Part 1989 Comp., p. 235), "Debarment and Suspension." The Excluded Parties List System in SAM contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Proposer certifies that the individual and/or firm on whose behalf this proposal is submitted is not listed on the Federal Government's excluded parties list (SAM).

2.1.3. COPYRIGHT AND PATENT LAWS

Proposer hereby certifies that it (or its firm hereby represented) is legally authorized to conduct business in Texas and has complied with any and all federal, state, or other laws or regulations applicable to any purchase resulting from this Request for Proposal, including, but not limited to, copyright and/or patent laws and anti-collusion law.

2.1.4. SOLE SOURCE

If the proposer professes to be the exclusive source of the item(s) or service(s) requested herein, the proposer must provide with its proposal a written statement to the fact that the sole source is due to one or more of the following (as applicable): a patent, copyright, secret process, or monopoly; a film, manuscript, or book; a utility service (electricity, gas, or water); or a captive replacement part or component for equipment. Such statements must be signed by the owner or corporate official of the firm submitting this proposal and must be notarized. This declaration shall not exempt the proposer from signing and submitting a signed proposal.

2.1.5. PUBLIC INFORMATION

By submitting a response to this request, proposer represents that it is in compliance with the requirements of Chapter 176 of the Texas Local Government Code, Disclosure of Certain Relationships with Local Government Officers; Providing Public Access to Certain Information. A list of local government Officers may be obtained at <http://www.garlandisd.net/content/conflict-disclosure>. Failure to comply with this provision may result in the Solicitation being considered non-responsive.

2.1.6. FUNDING AGREEMENTS

Proposer certifies that if the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or sub-recipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or sub-recipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

2.1.7. CLEAN AIR AND WATER POLLUTION ACT

Proposer certifies that it is in compliance with the Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended.

2.1.8. ENERGY POLICY AND CONSERVATION ACT

Proposer hereby certifies that it (or its firm hereby represented) that it is compliant with Certification of Compliance with the Energy Policy and Conservation Act - When federal Funds are expended by Garland ISD for any contract resulting from this procurement process, the Supplier certifies that the Supplier will be in compliance with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6321, et seq.; 49 C.F.R. Part 18).

2.1.9. RECORD RETENTION REQUIRMENTS

Proposer certifies that it will comply with the record retention requirements detailed in 2 CFR § 200.333 for a period of three years after grantees or sub-grantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other depending matters.

2.1.10. RECOVERED MATERIALS

Certify that the percentage of recovered materials to be used in the performance of the contract will be at least the amount required by applicable specifications or other contractual requirements, and estimate the percentage of total material utilized for the performance of the contract which is recovered materials, in accordance with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

2.1.11. BYRD ANTI-LOBBYING REQUIREMENTS

Proposer certifies no Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement imposed by section 1352, Title 31, U.S. Code.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee

of a Member of Congress in connection with this Federal grant or cooperative agreement, the proposer shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions <https://www.state.gov/lobbying-disclosure-and-certification>

2.1.12. FOREIGN TERRORIST ORGANIZATION LIST

Pursuant to Texas Government Code Chapter 2252, Company certifies that it is not a company identified on the on a list prepared and maintained pursuant to Texas Government Code § 806.051, 807.051, or 2252.153 ("Foreign Terrorist Organization List"). In the event that Company is added to a Foreign Terrorist Organization List at any time during this Agreement, Company shall promptly provide notice to School. Garland ISD may terminate this Agreement immediately upon receipt and verification of information, by any means, that Company has been added to a Foreign Terrorist Organization List.

2.1.13. BOYCOTT ISRAEL

Pursuant to Texas Government Code Chapter 2271, Company certifies that it does not boycott (as defined in Texas Government Code Chapter 808) Israel and will not boycott Israel during the term of this Agreement with the Garland ISD.

2.1.14. PROHIBITED TRANSACTION

Pursuant to Texas Government Code Chapter 2273, the District is prohibited from contracting with any abortion provider or an affiliate of an abortion provider whereby the provider or affiliate receives something of value derived from state or local tax revenue. Any contract entered into by the District is void if the prospective vendor has such a prohibited affiliation or contractual relationship. By submitting a proposal in response to the Request for Proposal, you are certifying to the District that you do not have such an affiliation or contractual relationship.

2.1.15. BUY AMERICA ACT

Proposer certifies that it is in compliance with all applicable provisions of the Buy America Act. Purchases made in accordance with the Buy America Act must still follow the applicable procurement rules calling for free and open competition. Proposer certifies the cost of domestic components exceed 51 percent of the cost of all components for each product. Domestic is defined as one that is produced and processed in the United States. Products not meeting this requirement shall be clearly identified as a deviation on the Deviation/Compliance Form.

2.1.16. DOMESTIC PREFERENCES FOR PROCUREMENT

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) “Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

2.1.17. LONE STAR INFRASTRUCTURE PROTECTION ACT

Pursuant to Texas Government Code Chapter 2274, with regard to contracts relating to critical infrastructure (including cybersecurity), Company certifies it is not owned or controlled by citizens of China, Iran, North Korea, Russia, or any other country designated by the Governor as a threat to critical infrastructure, or by companies or governmental entity owned or controlled by citizens of or headquartered in China, Iran, North Korea, Russia, or any other country designated by the Governor as a threat to critical infrastructure.

2.1.18. FIREARM INDUSTRY

Pursuant to Texas Government Code Chapter 2274.002 (SB 19), a governmental entity may not enter into a contract with a company for the purchase of goods or services unless the contract contains a written verification from the company that it: does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and will not discriminate during the term of the contract against a firearm entity or firearm trade association. This provision is only applicable to a company with at least 10 full-time employees and a contract value of \$100,000 or greater. Executing this agreement is considered written verification that your company is in compliance with the law.

2.1.19. ENERGY COMPANIES

Pursuant to Texas Government Code Chapter 2274.002 (SB13), a governmental entity may not enter into a contract with a company for the purchase of goods or services unless the contract contains a written verification from the company that it: does not boycott energy companies and will not boycott energy companies during the term of the contract. This provision is only applicable to a company with at least 10 full-time employees and a contract value of \$100,000 or greater. Executing this agreement is considered written verification that your company is in compliance with the law.

2.1.20. TEXAS HOUSE BILL 1295, CERTIFICATE OF INTERESTED PARTIES

If the individual contract/award exceeds \$1,000,000 or goes to the Board of Trustees (if total amount awarded exceeds \$150,000), the person or entity submitting this proposal must comply with House Bill 1295 which is codified in the Texas Government Code §2252.908 effective January 1, 2016, by submitting a completed and signed Form 1295, Certificate of Interested Parties within 10 days after notification of intent to award. The appropriate form and additional information is available from the Texas Ethics commission at www.ethics.state.tx.us/index.html. The District cannot engage in any contract that does not meeting this requirement.

2.1.21. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT

Proposer certifies that it is in compliance with all applicable provisions of the Code of Federal Regulations §200.216, as described in Public Law 115-232, section 889, see also §200.471.

2.1.22. PROHIBITION ON DIVERSITY, EQUITY, AND INCLUSION

The District shall not enter into or continue to do business with any contractor that intentionally or knowingly engages in diversity, equity, and inclusion (DEI) duties or assigns DEI duties to another individual. Any contract found to be in violation shall be subject to termination, with the opportunity for appeal in accordance with [Garland ISD Board of Trustees Policy CJ Legal](#).

3. TERMS AND CONDITIONS

3.1. CASH PAYMENTS AND DISCOUNTS

Cash/prompt payment discounts offered will not be considered in determining the award but will be taken if earned.

3.2. PURCHASE ORDERS AND CONFIRMATION

The Garland Independent School District will email purchase orders in lieu of facsimile transmission. In addition to purchase orders, all solicitation notices, and award notifications will be communicated by email.

Blanket Purchase Agreement (BPA) will serve as the award instrument(s) issued under this Request for Proposal (RFP). Purchase Orders (PO) will be placed against the BPA as items are approved for purchase and funds become available.

Proposers who require the use of a separate contract document, must incorporate the terms and conditions of this Request for Proposal into the document. **Proposer agrees to provide a copy of the contract document in Word format upon request.**

3.3. CHANGE ORDERS

The District and District's representative, without invalidating the contract, may make changes by altering, adding to, or deducting from the Purchase Order; the contract sum being adjusted accordingly. No extra work or change shall be made unless in pursuance of a written order from the District and any claim for an addition to the contract sum will not be valid unless so ordered. Changes and amendments will be communicated by sending a copy of the purchase order.

IT IS THE PROPOSER'S RESPONSIBILITY TO TRACK PURCHASE ORDER NUMBER(S) & APPLICABLE REVISIONS. DOUBLE SHIPMENTS INCURRED WILL BE RETURNED AT THE VENDOR'S EXPENSE.

3.4. PAYMENTS VIA ACH

Garland ISD will make payments via check or ACH. If the awarded supplier prefers ACH payments, the supplier will be required to submit a completed Vendor Direct Deposit Authorization form (contact this email to request the form), along with a bank verification letter to Finance@garlandisd.net Payment will be made within 30 days after the later of,

receipt of goods/services and a properly submitted invoice. The district considers an invoice properly submitted when the following conditions are met:

- 3.4.1. Invoice is received at the address indicated on the purchase order
- 3.4.2. Pricing on the invoice matches the price on the purchase order
- 3.4.3. Include a description of the goods or services furnished, the purchase order number, invoice number and any applicable cash discount.
- 3.4.4. Quantities on the invoice do not exceed those specified on the Purchase Order
- 3.4.5. Unique invoice number used for each billing
- 3.4.6. Merchandise has been received.
- 3.4.7. Description of goods and services, and unit of measure, on the invoice, shall match the description on the Purchase Order.

NOTE: Awarded Companies are expected to ship goods and/or perform services in the same week in which they are invoiced. Invoicing procedures for each awarded company will be incorporated into the proposer's performance rating.

3.5. **CHANGING QUANTITIES**

Quantities may be increased or decreased at the discretion of the District.

***Quantities listed herein are best estimates only and cannot be guaranteed.**

3.6. **NO SMOKING POLICY**

No smoking or use of any tobacco products is permitted on school property.

3.7. **CHOICE OF LAW/VENUE**

This Request for Proposal and any resulting award(s) shall be interpreted within the laws of the State of Texas and the Uniform Commercial Code (UCC). In case of discrepancies between the laws of the state of Texas and the UCC, the laws of Texas will prevail. Venue for any legal action filed relative to this Request for Proposal or any resulting purchase orders shall be in Dallas County, Texas.

3.8. **INVALID PROVISIONS**

In the event that any one or more of the provisions contained in this Request for Proposal (or resulting purchase order) shall be held by a court of competent jurisdiction to be invalid, illegal or unenforceable, such provisions shall not affect any other provision hereof, and this Request for Proposal (or any resulting purchase order) shall be construed as if the invalid, illegal or unenforceable provision(s) had never been contained herein

3.9. **QUALITY OF WORKMANSHIP**

If problems with quality or workmanship arise on items received, the supplying vendor is responsible for replacing any/or all items at no cost to the Garland ISD. The supplying vendor will also be responsible for returning to the designated campus or department to pick up the items in question. Garland ISD will not be responsible for shipping items back to vendors.

3.10. OVERCHARGE CLAIMS

Successful proposer(s) hereby assigns to purchaser any and all claims for overcharges associated with any contract resulting from this Request for Proposal which arise under the antitrust laws of the United States, 15 USCA Section 1 et. seq., and which arise under the antitrust laws of the State of Texas, Tex. Bus. & Com. Code, Section 15.01 et. seq.

3.11. AVAILABILITY OF FUNDING

Garland ISD's fiscal year is July 1 through June 30. Funds are available for the current fiscal year only. Should the Garland ISD Board of Trustees not approve funds for this service, any contract resulting from this Request for Proposal will automatically terminate on the last day of the school fiscal year for which funds have been appropriated at no further cost or obligation to the District.

3.12. CONTRACT ASSIGNMENT

This contract may be assigned only with the written consent from both parties. Any assignment by Proposer of this contract or any part thereof without written consent of Garland ISD shall be void.

3.13. INDEPENDENT CONTRACTOR

It is understood that in the performance of any services herein provided, for Contractor shall be, and is, an independent contractor, and is not an agent or employee of the District and shall furnish such services in its own manner and method, except as required by this contract. Further, Contractor has, and shall retain the right to exercise full control over the employment, direction, compensation, and discharge of all persons employed by Contractor in the performance of the services hereunder. Contractor shall be solely responsible for, and shall indemnify, defend, and save the District harmless, from all matters relating to the payment of its employees, including compliance with Social Security, withholding, and all other wages, salaries, benefits, taxes, exactions, and regulations of any nature whatsoever.

3.14. CANCELLATION FOR CONVENIENCE

The Garland Independent School District reserves the right to cancel any contract (purchase order) resulting from this Request for Proposal at any time, for any reason (or for no reason) with a thirty (30) day written notice to the contractor(s). Contractor may cancel any resulting contract, at any time for any reason, or for no reason with a one hundred and twenty (120) day written notice. Any notice required or permitted to be delivered to the contractor(s) shall be deemed to be delivered when mailed by registered or certified mail, return receipt requested, postage prepaid, and addressed to the Solicitationder's address appearing on the face of the Request for Proposal (or as subsequently revised or changed). Any compensation due the contractor(s) will be limited to items received and/or services performed and accepted by the District.

3.15. CANCELLATION FOR CAUSE

District shall have all remedies available at law or in equity. Where the Supplier is in default in delivery or otherwise, or has breached any terms or conditions of this contract. Garland ISD may terminate this contract in whole or in part without any adjustment, and in addition to any other remedy provided by law, may procure items or services, similar to those as to which this contract is terminated, and Supplier shall be liable to Garland ISD for any costs or such similar items or services in excess of the price or prices specified

herein, provided, however, that Supplier shall continue the performance of this contract to the extent not terminated by the Garland ISD.

3.16. AGREEMENT BETWEEN PARTIES

The Contract Document consists of this Proposal which includes Certifications, Terms and Conditions, Compliance Form, Specifications, Supplier Questionnaire, the Supplier response, Clarifications and purchase order(s). These provisions shall be considered as part of any resulting legal and binding contract/purchase order as if thereto attached or therein repeated.

All prior negotiation representation and agreements, with respect thereto not incorporated in such Contract Documents, are hereby cancelled. This Agreement can be modified or amended only by a document duly executed on behalf of the parties hereto.

3.17. HOLD HARMLESS

TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, SUPPLIER AND ITS AGENTS, PARTNERS, EMPLOYEES, AND CONSULTANTS (COLLECTIVELY "INDEMNITORS") SHALL AND DO AGREE TO INDEMNIFY, PROTECT, DEFEND WITH COUNSEL APPROVED BY DISTRICT, AND HOLD HARMLESS THE DISTRICT, REPRESENTATIVES OF THE DISTRICT, AND ITS MEMBERS OF THE BOARD OF TRUSTEES, ADMINISTRATORS, OTHER EMPLOYEES AND AGENTS (COLLECTIVELY "INDEMNITEES") FROM AND AGAINST ALL CLAIMS, DAMAGES, LOSSES, LIENS, CAUSES OF ACTION, SUITS, JUDGMENTS AND EXPENSES, INCLUDING ATTORNEY FEES, OF ANY NATURE, KIND, OR DESCRIPTION (COLLECTIVELY "LIABILITIES") OF ANY PERSON OR ENTITY WHOMSOEVER ARISING OUT OF, CAUSED BY, OR RESULTING FROM THE PERFORMANCE OF SERVICES, OR PROVISION OF GOODS, BY VENDOR PURSUANT TO THIS CONTRACT, OR ANY PART THEREOF, OR ANYONE FOR WHOSE ACTS IT MAY BE LIABLE EVEN IF IT IS CAUSED IN PART BY THE NEGLIGENCE OR OMISSION OF ANY INDEMNITEE, SO LONG AS IT IS NOT CAUSED BY THE SOLE NEGLIGENCE OR WILLFUL MISCONDUCT OF ANY INDEMNITEE.

3.18. AUDITING CONTRACT

Upon request by Garland ISD or Comptroller General of the United States, any duly authorized representative of Garland ISD shall, until three (3) years after final payment under this Agreement, have access to and right to examine directly pertinent books, papers, documents, accounts, and records of Seller involving transactions related to this Agreement and to examine Seller's place of business as necessary to determine whether the terms of this Agreement are being carried out. This audit will be conducted at a location where those business documents are being held at the time of the audit request. Seller shall be required to maintain such records for three years after final payment.

3.19. LIMITATION OF LIABILITY

Garland ISD shall have all remedies available at law or in equity to include reimbursement of attorneys' fees and all costs incurred in enforcing such rights. No modification of limitation of remedy shall be a part of this contract unless specifically agreed to in writing by Garland ISD's Purchasing Department.

3.20. AUTHORIZED NEGOTIATORS

Designated GISD Purchasing Department personnel and GISD General Counsel are the only individuals allowed to negotiate contract agreements/terms & conditions and/or pricing before an award is made as well as after an award has been made. Firms hereby agree that any negotiations regarding this RFP pertaining to agreements/terms & conditions and/or pricing shall be between proposing firm and the Purchasing Department or GISD General Counsel ONLY throughout the term of the contract.

During the negotiation phase, the firm hereby agrees that any costs associated during negotiations of this RFP will be the sole responsibility of each party. At any time during this phase, the District reserves the right to end the negotiation in writing and initiate negotiations with the next highest-ranked firm.

3.21. E-COMMERCE PARTNER

Garland ISD has implemented an online collaboration module and will require the successful supplier to utilize this online application. The district may elect to implement a new collaboration module during the contract term.

The current module is through Oracle iSupplier. iSupplier is a collaborative application that enables Garland ISD and the supplier to communicate. The system enables suppliers to have real-time access, through a standard internet browser, to information such as Solicitations, purchase orders, invoice status, payments, and respond to Garland ISD with order acknowledgments and change requests. The current ERP also allows the supplier to input invoices through the portal if permitted by Garland ISD. In addition to iSupplier, Garland ISD has implemented iSourcing, which allows the supplier to receive and submit Solicitations and quotes electronically.

iSupplier and iSourcing are provided free to suppliers. Additional information regarding this Oracle application can be obtained at

<http://www.oracle.com/us/products/applications/ebusiness/procurement/index.html>.

3.22. ORACLE BULK LOAD CATALOGS

Garland ISD requires suppliers to provide price lists and catalogs in a format capable of being uploaded electronically by the district's E-Commerce Specialist. Utilizing a prescribed format, the supplier shall provide, at a minimum, information for the required data fields for the entire catalog.

Please refer to the pdf document titled "Instructions for completing Oracle Bulk Load Catalog" and the Excel Spreadsheet/Electronic Price List titled "Oracle Bulk Load Catalog" located at the GISD Purchasing website <https://garlandisd.net/connect/how-do-business-us>. This information should be submitted on a flash drive or USB with your submittal or via e-mail to bids@garlandisd.net.

The data below outlines the highlighted items on the worksheet:

Data Field	Content
Supplier Item	Your company Part # (each item # must be unique and match your company's published catalogs)
Description	Description of the item from your

	database (no more than 25 characters)
Unit	Unit of Measure (i.e., EA for Each)
Unit Price	Unit price offered to GISD, No percentages
Lead Time	Numbers of days to deliver ARO
Long Description	Additional description information
*Comments	Any shipping information
*Manufacturer	Name of the Manufacturer
*Model	Manufacturer Model #

*Optional Fields

AS CHANGES IN PRICE AND/OR PRODUCTS OCCUR DURING THE TERM OF THIS CONTRACT, IT IS THE RESPONSIBILITY OF THE SUPPLIER TO UTILIZE I-SUPPLIER FOR UPDATING AND MAKING CHANGES TO THEIR CATALOG(S) OR ELECTRONIC PRICE SHEET. Otherwise, PO's will not be updated and payment will not be processed. From there the information will be shared with the appropriate buyer before accepting the change(s).

It is the responsibility of the supplier to contact the Buyer on the contract or the E-Commerce Specialist for access to Supplier Authoring which gives access to the supplier's current loaded price list. This access allows suppliers to enter new items, change pricing and end-date items. Please note if a substantial number of items require change, supplier may submit an entirely new price list to Garland ISD for loading. It is important to note that invoices submitted with prices that have not been updated by the supplier in the electronic price list will not be paid at the higher rate.

ACCEPTANCE TO USING ONLINE COLLABORATION MODULE WILL BE CONSIDERED ADDITIONAL EVALUATION CRITERIA. FAILURE TO PROVIDE THIS DATA MAY NEGATIVELY AFFECT THE CONSIDERATION OF YOUR PROPOSAL.

3.23. FORCE MAJEURE

Neither party shall be liable for delay in delivery or performance or for failure to give notice of delay when such delay is due to factors beyond its control, including, but not limited to, fires, strikes, explosions, governmental regulations, court orders or decrees, or acts of nature such as flood, wind, earthquake, tornado or hurricane. If the Proposer is unable to perform any of its obligations as a result of force majeure, proposer shall immediately give written notice to the District of the date of inception of the force majeure condition and the extent to which it will affect performance.

3.24. FINGERPRINTING REQUIREMENT

Suppliers who will only deliver but not enter a school building to perform services will be required to complete and submit the **CERTIFICATION FOR CRIMINAL HISTORY CHECK FORM only**, prior to beginning services.

Suppliers who will deliver and enter a school building to perform services will be required to complete the Criminal History Check process described below, prior to beginning services should be completed and returned after all personnel have been fingerprinted.

Criminal History Checks

During the term of this agreement, the firm's employees have the potential to have continuing duties and direct contact with students. Subsequently, the supplier is responsible for complying with Texas Education Code § 22.0834. Supplier may not commence work until all employees have been approved by the Purchasing Department.

At a minimum, the company recommended for award shall:

Obtain required criminal history record information, through the Department of Public Safety's Fingerprint-based Applicant Clearinghouse of Texas (FACT), regarding its employees assigned to work GISD premises. The following steps should be followed to complete the process:

All suppliers must:

Follow instructions provided by Purchasing to arrange an appointment for employees to be finger printed. Employers may select the most convenient location to their zip code.

After fingerprinting is completed, email Penny Dabbs, Administrative Assistant to Executive Director of Purchasing at PLDabbs@garlandisd.net and provide the following: RFP number, full name, and date of birth for all personnel assigned to work on-site during the contract term. If it is not possible to verify an employee based on the name and date of birth, it may be necessary to provide a driver's license number or state identification card.

If an employee is arrested while under contract, you must contact Rod McHenry, Auxiliary HR Director of Fingerprinting/Investigations, at 972-487-3070. The incident must be reported within 3 business days of the arrest.

Notify GISD Purchasing Department if employees leave employment with the firm during the contract term or cease responsibilities on GISD property.

4. SHIPPING AND DELIVERY

4.1. SHIPPING CHARGES

The successful proposer(s) shall be responsible for all transportation and transportation costs should service be performed off-site. Delivery is to be FOB destination, freight prepaid. Seller to pay freight charges, bear freight charges, own freight in transit, and file claims – if any. The unit price should include all shipping charges.

4.2. PICKUP AND DELIVERY TIMES

Pickup and delivery will be made between the hours of 8:00AM and 2:00PM Monday through Friday, excluding school holidays. Purchase Order will provide Ship to address.

4.3. UN-LOADING OF NON-PALLETIZED FREIGHT

Non-palletized freight shall be unloaded inside the Warehouse or School building. Vendor is responsible for providing material handling equipment and/or personnel when delivering to schools or departments. Vendor must advise freight line of this requirement. Garland ISD personnel will not assist in the unloading of non-palletized freight.

4.4. SHIPPING CONTAINERS

Items shall be delivered to the GISD in the original manufacturer's shipping container. If this is not possible, shipping containers used are to include compatible products and meet current D.O.T. regulations.

4.5. DISPOSAL OF SHIPPING CARTONS AND DEBRIS

Removal of shipping cartons and other shipping debris is the sole responsibility of the successful supplier(s). Removal from the delivery site will be completed the same day of installation. Garland ISD employees will not assist in the clean-up process and Garland ISD dumpsters will not be utilized in the disposal process.

4.6. PURCHASE ORDER IDENTIFICATION

Shipping containers and/or delivery ticket shall be clearly and legibly labeled with the proper Garland ISD purchase order number. Any item delivered to Garland ISD without a Garland ISD purchase order number may be refused and returned to the vendor. The cost of the return shall be the burden of the responsible vendor.

END OF SECTION

GARLAND ISD SPECIFICATIONS & SCOPE OF SERVICES

I. General Scope

The Garland Independent School District (GISD) is soliciting proposals and sample pricing for a variety of general maintenance-related merchandise and services to support district-wide operations.

This Request for Proposal (RFP) aims to establish a contract pool of qualified suppliers/vendors to provide General Trades Services and related commodities, including maintenance, repair, and operations parts, supplies, rentals, and contracted services.

II. Scope of Work

Proposers must include all labor, materials, equipment, and services necessary to support the identified scopes of work. All work must adhere to GISD's maintenance and facilities protocols at each campus, emphasizing cleanliness, organization, safety, and sanitary standards.

All work must comply with applicable laws and regulations, including those set forth by the Occupational Safety and Health Administration (OSHA).

Services will be provided **on an as-needed basis** for short-term, long-term, and/or temporary project assignments. These services may also be required for emergency repairs or after-hours/weekend responses to address urgent maintenance issues.

III. Materials and Services

GISD is seeking materials, rentals, and trade services, including, **but not limited to**, the following:

1. Lumber, Laminate, Cabinet Supply
2. Ceiling Tile, Sheetrock, Door Hardware, Metals
3. Masonry Supply, Tools, Ceramic and Carpet Tiles, Flooring Products
4. Sign Posts, Bleacher Parts, Restroom Supplies/Parts
5. Handheld Grounds Equipment, Mowers, Irrigation System Parts, Landscaping Materials
6. Lubricants, Trailers, and Accessories
7. Cafeteria and Classroom Furniture/Parts
8. Welding, Plumbing, HVAC, and Electrical Supplies
9. Fencing Supply, Playground Repair Parts, Rebar, Concrete
10. Custodial Supplies, Washer and Dryer Appliances
11. Various Maintenance Equipment Repair Services
12. Window Coverings

IV. Pricing and Evaluation

GISD recognizes that suppliers/vendors may not carry or provide all products and services listed. It is the Districts intent to obtain sample line-item pricing for evaluation purposes and award contracts by category.

Quantities and items listed for sample pricing are based on historical district usage and are provided for evaluation purposes only. They do not represent a commitment or guarantee to purchase. All purchases made under this RFP will be on an **as-needed basis**, subject to budget availability.

V. Brands and Substitutions

When brand names or model numbers are referenced, they are provided as examples only. Equivalent brands/models or equal quality, design, and workmanship may be proposed.

When submitting an alternate brand, include the manufacturer and model in the attribute field. If no alternate is listed, the specified brand will be assumed.

The District reserves the right to make the final determination regarding compatibility with specifications.

VI. Discounts and Additional Purchases

GISD reserves the right to purchase additional products and services from awarded suppliers/vendors that may not be listed in this RFP under the discount off catalog provision under the General Requirements.

Please note all proposing suppliers **must enter a discount percentage off catalog pricing** your firm will offer Garland ISD for the full term of the contract to be considered for award, as discounts may be part of the evaluation. If no discount is offered, indicate “0” in the appropriate field. Please note that if a discount is offered, the vendor must submit a catalog link or USB drive.

Discounts shall apply to all materials and equipment available from the supplier/vendor, including but not limited to:

1. Shelf stock
2. Online and printed catalog items
3. Original Equipment Manufacturer (OEM) parts
4. Outsourced items
5. Other available products

VIII. Merchandise Pickup Procedures

Any merchandise pickup by GISD personnel must be verified with official GISD photo identification before the release of any merchandise.

The individual's appearance, signatures, and identification badge must correspond before the merchandise is released.

IX. Service Agreements

If the proposed products or services require a service agreement, **include a copy of your standard service agreement in your RFP response and note this on the Compliance Form.**

End of Section

EVALUATION CRITERIA

Information provided will also be used for the evaluation of proposal and to determine the specific services offered by the proposer. Garland ISD reserves the right to reject as non-responsive any responses that do not contain the information requested.

Evaluation Criteria		Max Points
1	Purchase Price	40
2	The reputation of the vendor and the vendor's goods or services <ul style="list-style-type: none">• 3 good references for a similar size and scope for K12 customers = 12 points• 2 good references for a similar size and scope for K12 customers = 6 points• 1 good reference for a similar size and scope for K12 customers = 3 points• 0 good references for a similar size and scope for K12 customers = 0 points	12
3	The quality of the vendor's goods or services <ul style="list-style-type: none">• Supplier is local and allows store pick up for purchase orders (POs) = 9 points• Supplier response is within 24-Hours to customer service calls = 6 points, within 48 Hours = 3 points, more than 48 hours = 0 points• Supplier standard product lead time for shipping is within 5-7 business days after receipt of order (ARO) = 5 points, Supplier standard product lead time for shipping is within 8-10 business days after receipt of order (ARO) = 3 points, Supplier standard product lead time for shipping is within 11-15 business days after receipt of order (ARO)=1 point, over 15 days = 0 points	20
4	The extent to which the goods or services meet the district's needs <ul style="list-style-type: none">• Suppliers' response to this RFP meets the specifications requirements = 25 points	25
5	The vendor's past relationship with the District or a District similar in size	3
6	The impact on the ability of the district to comply with laws and rules relating to historically underutilized business.	0
7	The total long-term cost to the district to acquire the vendor's goods and services.	0

8	For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the vendor or the vendor's ultimate parent company or majority owner: A. has its principal place of business in this state B. employs at least 500 persons in this state	0
Maximum Total Points		100



GARLAND INDEPENDENT SCHOOL DISTRICT
PURCHASING DEPARTMENT
501 S. Jupiter
Garland, Texas 75042

Bid Number/Title: 208614 215-26-02 Maintenance General Trades Merchandise and Services - Supplemental

PLEASE SUBMIT BID NO LATER THAN 10:30 A.M. LOCAL TIME ON APRIL 21, 2026. Mark the sealed return envelope in the lower left hand corner with RFP#, time, and due date, as noted above. (Should the district close for unforeseen reasons (force majeure) on the date the solicitation is due, the above referenced date should be changed to 10:30 A.M. the first date the district is open to conduct business.)

Read the instructions carefully before submitting a response, failure to complete the form properly may result in disqualification of the line item, or the entire bid.

Minimum Requirement	Weight	Max Score	KO Score	Response
Do you agree to Jurisdiction and Venue as stated in the attached Terms and Conditions? Enter a 2 for Yes or 1 for No	5	5		
Do you agree to GISD Indemnification Provision as stated in the attached Terms and Conditions? Enter a 2 for Yes or 1 for No	5	5		

General Requirements	Required	Scoring Weight	Max Score	Response (Text or Number)
Although we are legally required to accept paper responses, we strongly request that bidders submit the response electronically. Please feel free to call us at (972) 487-3009, if you require any assistance with this submittal. Electronic bidding eliminates errors, eliminates unnecessary work, and is more friendly to the environment. When filing this bid electronically, please do not send us a paper copy, as the electronic version will prevail. However, in the unlikely event that you do submit a paper response, it is imperative that the title and bid/RFP number MUST appear on the outside of the submittal envelope. Furthermore, no faxed or emailed responses will be received. Your cooperation is appreciated. Please confirm by responding with "Yes" that you have read and understand this instruction.	Required			
Does your company accept all of the terms and conditions stated in this solicitation? If No, complete the Compliance Form attached to this solicitation. Additional Terms and Conditions not included will not be negotiated if not submitted with the response.	Required	40	40	
Is your firm willing to honor the terms and conditions of this contract if awarded a contract as an alternate? Enter Yes or No	Required			
Does your firm agree to the E-commerce requirements attached to this solicitation? Enter Yes or No	Required	30	30	
If your company has agreed to the E-Commerce requirements,	Required			

General Requirements	Required	Scoring Weight	Max Score	Response (Text or Number)
provide the Name, Telephone Number and E-mail address of the staff member responsible for this function e.g., Joey Technology, 972.12.4567,jtechnology@anycompany.com				
Identify the state in which the proposer's principal place of business or main corporate office is located.	Required			
The Garland ISD has authorized district employees to use a credit card (Bank of America Master Card) to make purchases for business purposes. Will your company accept these credit card purchases? Enter Yes or No	Required	20	20	
Is your company certified by the state of Texas or the North Central Texas Regional Certification Agency as a small, women-owned, or minority business? If yes, attach a copy of the certification with the Request for Proposal/Bid response.	Required			
Several governmental entities (a membership list is available at the EPCNT web site, listed below) have indicated an interest in being included in this contract. Should these governmental entities decide to participate in this contract, would you, (the proposer) agree that all terms, conditions, specifications, and pricing would apply? For information regarding the Educational Purchasing Cooperative of North Texas, please visit their website at the following address http://www.epcnt.com Enter Yes or No	Required			
Several governmental entities (a membership list is available at the CTPA web site listed below) have indicated an interest in being included in this contract. Should these governmental entities decide to participate in this contract, would you, (the proposer) agree that all terms, conditions, specification, and pricing would apply? For information regarding the Central Texas Purchasing Alliance, please visit their website at the following address www.txctpa.org Enter Yes or No	Required			
The Garland ISD has entered into Inter-Local Agreements for cooperative purchasing with the following public entities: City of Garland, City of Rowlett, City of Ft. Worth and Ysleta ISD. The Proposer agrees to honor orders for items or services included herein which may be placed by these entities? Enter Yes or No	Required			
Identify 3 good references for a similar size and scope for k-12 customers by providing Organization, Contact Name, and Telephone # email address e.g., Garland ISD, Joe Smith, 972.487.3009	Required			
Is your firm local and allows for store pick up for purchase orders (POs)? Yes or No If yes, state local store(s) with physical address.	Required			
To offer additional goods and or services for items not specifically listed herein, state the discount percent off catalog pricing your firm will offer Garland ISD. If no discount is offered, your response will be 0. Response must be in numerical format.	Required			
Does your firm's response to this RFP meet the specification requirements? Yes or No	Required			
State number of Business Days in which product will be delivered after receipt of order (ARO). Select the longest lead time if	Required			

General Requirements	Required	Scoring Weight	Max Score	Response (Text or Number)
suppliers have different lead times for different products.				
Are the contents of this response considered Confidential or Proprietary? Enter Yes or No. If Yes, please identify the information declared Confidential or Proprietary, i.e. prices, ingredients, references, in required forms section.	Required			
All required forms must be signed and submitted with the response. Have you attached the signed required forms? Enter Yes or No	Required			
Has your firm, or any parent, subsidiary, or affiliated company, been involved in any litigation, arbitration, or claims(pending or resolved) within the past five (5) years related to a K-12 project in Texas? (Answer YES or NO) If yes, provide the following (attach documents as needed):- Project name and owner (district)- Case style and cause number- Court or arbitration forum- Nature of the claim(s)- Resolution or current status	Required			

LINE INFORMATION

Item No	Description	UOM	Quantity	Proposed Price			
	Specifications	Required	Scoring Weight	Scoring Range	Score	Target Value	Vendor Target Value

1 REPAIR/INSTALLATION LABOR SERVICES AND RENTALS

1.01	Hourly Labor Rate During Regular Hours; Monday - Friday from 7:30 am to 4:30 pm	Hour	20				
	Not to Exceed Rate	Yes	0	-			
	Are all required specifications meet?	Yes	0	-			
1.02	Hourly Labor Rate Other than Routine Hours; Weekends/Holidays, Other than Normal Business Hours	Hour	20				
	Not to Exceed Rate	Yes	0	-			
	Are all required specifications meet?	Yes	0	-			
1.03	Trip Charge	Each	15				
	Are all required specifications meet?	Yes	0	-			
1.04	EQUIPMENT RENTALS	Hour	10				
	Not to Exceed Rate	Yes	0	-			
	Are all required specifications meet?	Yes	0	-			
1.05	State manufactures percent discount offered to Garland ISD for all other items not specifically listed herein. If no discount is offered, your response should be 0%. A numerical response is required.	Each	1				
	Are all required specifications meet?	Yes	0	-			

2 WINDOW COVERINGS

2.01	Aristocrat Style, Horizontal Standard Mini Blind: 3/4" Rail, 8 Gauge Slat, Color: Alabaster, Width 25 1/2", Drop 32", Outside Mount, Left Tilt, Right Lift, Control Length Standard, Hold Downs & Spacers	Each	20				
	Manufacturer/Brand	Yes	0	-			
	Item Number/Model	Yes	0	-			
	Are all Required Specifications Meet?	Yes	0	-			
2.02	Aristocrat Style, Horizontal Standard Mini Blind: 3/4" Rail, 8 Gauge Slat, Color: Brown, Width 35", Drop 46", Outside Mount, Left Tilt, Right Lift, Control Length Standard, Hold Downs &	Each	20				

LINE INFORMATION

Item No	Description	UOM	Quantity	Proposed Price			
	Specifications	Required	Scoring Weight	Scoring Range	Score	Target Value	Vendor Target Value

	Spacers						
	Manufacturer/Brand	Yes	0	-			
	Item Number/Model	Yes	0	-			
	Are all Required Specifications Meet?	Yes	0	-			

2.03	Aristocrat Style, Horizontal Standard Mini Blind: 3/4" Rail, 8 Gauge Slat, Color: White, Width 48", Drop 72", Outside Mount, Left Tilt, Right Lift, Control Length Standard, Hold Downs & Spacers	Each	20				
	Manufacturer/Brand	Yes	0	-			
	Item Number/Model	Yes	0	-			
	Are all Required Specifications Meet?	Yes	0	-			

2.04	Aristocrat Style, Horizontal Standard Mini Blind: 3/4" Rail, 8 Gauge Slat, Color: Char Grey, Width 20", Drop 64", Outside Mount, Left Tilt, Right Lift, Control Length Standard, Hold Down & Spacers	Each	20				
	Manufacturer/Brand	Yes	0	-			
	Item Number/Model	Yes	0	-			
	Are all Required Specifications Meet?	Yes	0	-			

3 DOORS: METAL, SOLID CORE, STAINLESS STEEL

3.01	3.0 X 7.0 X 1 ¼ 16 Ga. Metal Door	Each	3				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

3.02	12" X 12" Stainless Steel Access Doors	Each	3				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

3.03	3.0 X 7.0 X 1 ¼ Solid Core Red Oak	Each	3				
	Manufacturer	Yes	0	-			

LINE INFORMATION

Item No	Description	UOM	Quantity	Proposed Price			
	Specifications	Required	Scoring Weight	Scoring Range	Score	Target Value	Vendor Target Value

	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

4 KEYS, LOCKS, DOOR CLOSERS, HANDLES, STOPS

4.01	M56AF Sargent Power Supply	Each	20				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

4.02	5981 Key Blank	Each	500				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

4.03	Norton Door Closer	Each	10				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

4.04	Yale Exit Device	Each	10				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

4.05	1630 Locker Locks	Each	400				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

4.06	674Z Lyon Handle	Each	100				
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LINE INFORMATION

Item No	Description	UOM	Quantity	Proposed Price			
	Specifications	Required	Scoring Weight	Scoring Range	Score	Target Value	Vendor Target Value

	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

4.07	Small Cam Locks	Each	25				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

5 WELDING

5.01	1/8" x 2"x2" angle iron	Each	5				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

5.02	¼" x 2" flat bar iron	Each	5				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

5.03	1/8" 3.2 mm 50lb steel wire rod	Each	5				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

5.04	R-panel 26 ga. White utl 3.22"x12'	Each	5				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

6 LUMBER, LAMINATE, CABINET HARDWARE, CEILING TILE/GRID SUPPLY, AND SHEETROCK

LINE INFORMATION

Item No	Description	UOM	Quantity	Proposed Price			
	Specifications	Required	Scoring Weight	Scoring Range	Score	Target Value	Vendor Target Value
6.01	Lumber: 2"X 4"X 16' Treated	Each	150				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			
6.02	Laminate: 4'x 8' Standard Grade	Each	50				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			
6.03	Laminate Supply: Color Caulk	Each	50				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			
6.04	Cabinet Hardware: 3000 Grass #3000 Series Hinge	Each	350				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			
6.05	Cabinet Hardware: Blum Metabox-Me. Profile 22" (Drawer Glides)	Each	500				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			
6.06	Ceiling Tile/Grid Supply: Bet-157 Ceiling Tile-Certainteed 2x2, 64sq.Ft., White, 16 pieces per carton	Carton	120				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

LINE INFORMATION

Item No	Description	UOM	Quantity	Proposed Price			
	Specifications	Required	Scoring Weight	Scoring Range	Score	Target Value	Vendor Target Value

6.07	Sheetrock 5/8" X 4' X 8'	Each	10				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

7 GROUND EQUIPMENT, IRRIGATION, LANDSCAPING SUPPLIES

7.01	Echo GT-225 2 Cycle 21.2cc Curved Shaft Gas Trimmer	Each	5				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

7.02	ECHO PE-225 Stick Edger Curved Shaft 21.2cc I-30 Start Engine	Each	5				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

7.03	Handheld Blower, Gas, 391 CFM, 165 MPH	Each	5				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

7.04	Multi-Leaf Trailer Slipper Spring w/Equalizer	Each	12				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

7.05	5000prs Rainbird Sprinkler Head No substitutions or deviations on these supplies will be considered.	Each	200				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

LINE INFORMATION

Item No	Description	UOM	Quantity	Proposed Price			
	Specifications	Required	Scoring Weight	Scoring Range	Score	Target Value	Vendor Target Value

7.06	Msha1c Hydraulic Hose, 215/0 ¼ x 2	Each	10				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			
7.07	Landscaping: Crape Myrtle-Multi Trunk 15 gal container	Each	50				
	Plant Type	Yes	0	-			
7.08	Grass/Turf: Bermuda (419Tiff) Price per Yard picked up	Yard	5				
	Plant Type	Yes	0	-			
7.09	Grass/Turf: Bermuda (419Tiff) Price per Yard Installed	Yard	5				
	Plant Type	Yes	0	-			
7.10	1 Yard #1 Sand	Yard	25				
	Is price quoted per yard for #1 Sand?	Yes	0	-			

8 FLOORING

8.01	Ceramic Tile: 4 ¼ X 4 ¼ Matte Wall Tile	Case	15				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			
	Quantity Per Case	Yes	0	-			
8.02	Ceramic Tile: 2 X 2 Mosaic Keystones	Case	15				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			
	Quantity Per Case	Yes	0	-			

LINE INFORMATION

Item No	Description	UOM	Quantity	Proposed Price			
	Specifications	Required	Scoring Weight	Scoring Range	Score	Target Value	Vendor Target Value

8.03	Ceramic Tile: 6 X 6 Quarry Floor Tile per case	Case	15				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			
	Quantity Per Case	Yes	0	-			

8.04	D2001 Dap Multipurpose 3.5 Gal. Container, Tile Glue	Each	5				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

8.05	Ceramic VC Tile - Armstrong or equivalent: 12 X 12 Imperial Texture Classics	Case	50				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			
	Quantity Per Case	Yes	0	-			

8.06	Carpet Tile-Interface: 1467102500 20 X 20 Earth	Square Yard	5				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

8.07	Stair Treads-Rubber Rc Musson 787 Disc-O-Tred 4ft Lengths	Linear Foot	5				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

8.08	Ultrabond Eco 220 Premium Flooring Adhesive (4 gal can)	Can	10				
	Manufacturer	Yes	0	-			

LINE INFORMATION

Item No	Description	UOM	Quantity	Proposed Price			
	Specifications	Required	Scoring Weight	Scoring Range	Score	Target Value	Vendor Target Value

	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

9 SIGNS, BLEACHER PARTS, RESTROOM MATERIALS, AND CAFETERIA/CLASSROOM SEAT PARTS/MATERIALS

9.01	2-3/8" x 10' x .095 thickness Steel Post	Each	50				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

9.02	Bleachers/Parts: 317 Mvp 10"x 3" Seat Module (Plastic)	Each	100				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

9.03	Bleachers/Parts: Prt-2 Electric – Hussey Bleacher Motor	Each	6				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

9.04	#W2 Gym Curtains- Shinko Spread Reducer Motor	Each	5				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

9.05	Restroom Partitions: Comtec Polymar Plastic Stall Panel (55"x58")	Each	50				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

9.06	Restroom Hardware: Economy Tissue Holders (Metal)	Each	100				
	Manufacturer	Yes	0	-			

LINE INFORMATION

Item No	Description	UOM	Quantity	Proposed Price			
	Specifications	Required	Scoring Weight	Scoring Range	Score	Target Value	Vendor Target Value

	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

9.07	Restroom Hardware: Zamac Restroom Door Latches	Each	200				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

9.08	Cafeteria Seat Tops: Navy Blue, Mounting Bracket Includes 3/8" Nuts And Bolts	Each	100				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

9.09	Marsh Porcelain Surface White Boards with Map Rail – (4' X 8')	Each	25				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

9.10	FI2436 Classroom Flags 24" X 36"	Each	75				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

9.11	Ssb Steel Flag Bracket, 1/2" Bore	Each	75				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

10 LUBRICANTS, TOOLS, CUSTODIAL, APPLIANCES SUPPLIES AND EQUIPMENT

10.01	5 Ton Capacity Floor Jack, 3 position hand control - raise, lower, neutral; 3" lowered height	Each	2				
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LINE INFORMATION

Item No	Description	UOM	Quantity	Proposed Price			
	Specifications	Required	Scoring Weight	Scoring Range	Score	Target Value	Vendor Target Value

	- 7.5' raised height						
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

10.02	Admiral 9000x Hydraulics Lift	Each	2				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

10.03	Receiver/Hi-Lo Ball Mount Trailer Hlth	Each	12				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

10.04	Valvoline 55 Gallon 40 Weight Diesel Motor Oil	Each	6				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

10.05	Valvoline Aw-68 55 Gallon Hydraulic Oil	Each	5				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

10.06	Kf-204sl Kent Floor Scrubber 1.2 hp 20 inch path	Each	2				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

10.07	Kf-2000 Kent Electric Buffer 20 inch path	Each	2				
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LINE INFORMATION

Item No	Description	UOM	Quantity	Proposed Price			
	Specifications	Required	Scoring Weight	Scoring Range	Score	Target Value	Vendor Target Value
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			
10.08	First Aid Cabinet, Metal, 4 Shelf with Pocket Fills, Wall Mount Capability, Fully Stocked at first set up; Approx. 22"X19"X5-1/2"	Each	2				
	MANUFACTURER	Yes	0	-			
	PART NUMBER	Yes	0	-			
10.09	Monthly Refill Service of First Aide Cabinet	Monthly	12				
	Are all required specifications meet?	Yes	0	-			
10.10	P Ucn060hn2ou1001 Unimac 60lb Opl Washer 3 Phase 60 Pound Capacity 2 Speed Motor, 9 Cycle Programmable Controls	Each	2				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			
10.11	P Ut050nqtb1g1w01 Unimac 50# Dryer W/ Hybrid Timer 50 Pound Capacity, Dual Digital Timer Controls, Natural Gas Heated. 120 Volts 1 Phase	Each	2				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			
10.12	Paslode Stapler 3/16"	Each	2				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			
10.13	Senco 15 Gauge Finish Nailer	Each	2				
	Manufacturer	Yes	0	-			

LINE INFORMATION

Item No	Description	UOM	Quantity	Proposed Price			
	Specifications	Required	Scoring Weight	Scoring Range	Score	Target Value	Vendor Target Value

	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

10.14	Power Washer	Each	2				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

11 FENCING, PLAYGROUND, AND CONCRETE SUPPLIES AND PARTS

11.01	Fencing: 1-5/8 x 21' x .065w steel top rail	Each	3800				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

11.02	Fencing: 2-3/8 x 8 .095 steel post	Each	100				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

11.03	Fencing: 2" x 9 gauge x 6' chain link fabric (per 50' row)	Each	50				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

11.04	Playground Equip Parts: 6" x 24" x 5/16 rubber swing seat	Each	50				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

11.05	Playground Equip Parts: 3/8 x 3' s steel hooks	Each	100				
	Manufacturer	Yes	0	-			

LINE INFORMATION

Item No	Description	UOM	Quantity	Proposed Price			
	Specifications	Required	Scoring Weight	Scoring Range	Score	Target Value	Vendor Target Value

	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

11.06	3/8" X 20' Rebar	Each	100				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

11.07	#80lb. Bag Quikrete	Bag	42				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

12 ELECTRICAL SUPPLIES AND EQUIPMENT

12.01	30a-600v-3p-sw Breaker Box Fuse	Each	25				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

12.02	400w hps floodlite	Each	50				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

12.03	1 pole 20 amp breaker	Each	25				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

12.04	2 pole 60 amp breaker	Each	25				
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LINE INFORMATION

Item No	Description	UOM	Quantity	Proposed Price			
	Specifications	Required	Scoring Weight	Scoring Range	Score	Target Value	Vendor Target Value

	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

13 HVAC SUPPLIES AND EQUIPMENT

13.01	Copeland 4 Ton Compressor	Each	2				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

13.02	3 Ton Air Cooled Condensing Unit 13 Seer or Greater 208/230 Volt Single Phase	Each	2				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

13.03	2 Ton Window Unit 13 Seer or Greater 220 Volt Single Phase Friedrich Unit #ELL36M35 or Equal	Each	2				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

13.04	Sensor, Temperature Termustate Outside air I/Net compatible UL Listed Formerly TAC #TT5100OA	Each	2				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

13.05	Transformer control 50 VA Rating Primary Input 1 Phase 120/240/277/480 V 24 Output Volts 1 Phase UL Listed	Each	2				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

LINE INFORMATION

Item No	Description	UOM	Quantity	Proposed Price			
	Specifications	Required	Scoring Weight	Scoring Range	Score	Target Value	Vendor Target Value

13.06	Air Conditioning Breaker (Shut-Down) Contactor Definite Purpose Inductive Full Load Current 30 Amps Resistive Full Load Current 40 Amps 3-Pole Power Rating at 120 VAC HP Power Rating at 230 VAC Single Phase 5 HP Power Rating at 320 VAC Three Phase	Each	2				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

14 PLUMBING SUPPLIES AND EQUIPMENT

14.01	½" Pro Press Water Line Copper Coupling	Each	100				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

14.02	Zurn Commode Meter Valve G61754 Metal/Plastic	Each	100				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

14.03	Chicago Commode Meter Push Handle Polished Chrome	Each	100				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

15 ROOFING

15.01	3/16 diameter ¼ staggered circle centers	Each	5				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

LINE INFORMATION

Item No	Description	UOM	Quantity	Proposed Price			
	Specifications	Required	Scoring Weight	Scoring Range	Score	Target Value	Vendor Target Value

15.02	Wire cloth intercrimp weave m-7	Each	5				
	Manufacturer	Yes	0	-			
	Manufacturer Part Number	Yes	0	-			
	Supplier Item Number	Yes	0	-			

Bid Number/Title: 208614 215-26-02 Maintenance General Trades Merchandise and Services - Supplemental

Company Name:	Company Address:
Title:	
Signature: Date:	

EXCEPTIONS

Item No	Description	UOM	Quantity
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Item Lines with No attributes:**Item Lines with Quantity =1 :**

1.05	State manufactures percent discount offered to Garland ISD for all other items not specifically listed herein. If no discount is offered, your response should be 0%. A numerical response is required.	Each	1
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Compliance Form

An authorized company representative must sign this form to indicate compliance with the Sourcing Instruction Sheet, Instructions to Proposer, Award/Evaluation of Proposals, Certifications, Shipping and Delivery, Terms and Conditions and all other information contained in this solicitation. All **deviations** shall be listed on this page, with complete detailed conditions and information included or attached. The District will consider any deviations in its award decisions, and the District reserves the right to accept or reject any bid based upon any deviations indicated below or in any attachments or inclusions.

In the absence of any deviation entry on this form, the bidder assures the District of their full compliance with the Sourcing Instruction Sheet, Instructions to Proposer, Award/Evaluation of Proposals, Certifications, Shipping and Delivery, Terms and Conditions and all other information contained in this solicitation.

Please list deviations below (attach additional sheets, if needed):

Company Name

Address

City

State

Zip

Printed Name

Title

Signature

Email Address

Telephone #

Fax #

Certification for Criminal History Check
(In Compliance With Texas Education Code § 22.0834(A))

“Covered employee” - A “covered employee” is a person who is an employee, applicant, agent or Subcontractor of the Contractor or of any Subcontractor of the Contractor, if (a) the person has or will have work duties related to the Project that will be performed on District property or at another location on a regular or repeated basis, (b) students are regularly present at such location, and (c) the person will have verbal or physical interaction with, or be in direct proximity to, one or more students.

“Direct contact with students” - The contact that results from activities that provide substantial opportunity for verbal or physical interaction with students that is not supervised by a certified educator or other professional district employee. Contact with students that results from services that do not provide substantial [the] opportunity for unsupervised interaction with a [an individual] student or students, such as addressing an assembly, officiating a sports contest, or judging an extracurricular event, is not, by itself, direct contact with students. However, direct contact with students does result from any activity that provides substantial [the] opportunity for unsupervised contact with students, which might include [such as], without limitation, the provision of [individualized] coaching, tutoring, or other services to students.

“Disqualifying conviction” - A “disqualifying conviction” is a conviction of (a) any felony under the Texas Penal Code, (b) any offense for which the person is required to register as a sex offender under Chapter 62 of the Texas Code of Criminal Procedure, (c) any equivalent offense under the laws of the United States or any other state, (d) any offense against a child, (e) felony possession of a controlled substance within 10 years, (f) any weapon offense, (g) felony theft within 10 years, (h) felony forgery, altering official or government document, perjury, securing / executing of document of deception, or (i) Title 5 Offenses Against the Person-homicide, kidnapping, unlawful restraint, trafficking of persons, sexual offenses, assaultive offenses within 30 years.

On behalf of _____ (“Contractor”), I certify that [check one]:

None of Contractor’s employees are *covered employees*, as defined above. The service contractor shall also certify that it will take reasonable steps to ensure that the conditions or precautions that have resulted in a determination that any person is not a covered contract employee continue to exist throughout the time that the contracted services are provided.

Or

Some or all of Contractor’s employee are *covered employees*. If this box is selected, I further certify that:

- (1) Contractor has obtained all required criminal history record information, through the Texas Department of Public Safety, regarding its covered employees. None of the covered employees has a disqualifying conviction.
- (2) If Contractor receives information that a covered employee has a disqualifying conviction, Contractor will immediately remove the covered employee from contract duties and notify the District in writing within 3 business days that it has done so.

Noncompliance by Contractor with this certification may be grounds for contract termination.

Signature

Title

Date

Confidential Information Declaration & Copyright Authorization Form

The bidder must stamp in bold red letters the term "CONFIDENTIAL" or "PROPRIETARY" on every page of any part of a bid that the bidder claims is confidential or proprietary. *Furnishing confidential or proprietary information is discouraged.* The District cannot guarantee that the District will be allowed to keep the information submitted confidential. The District may reject as non-conforming any bid that contains confidentiality claims that the District in its sole discretion considers vague or unreasonable.

All Invitations to Proposal and parts of bids that are not marked as confidential or proprietary will generally be considered public information once the contract is awarded. The District assumes no liability or responsibility for release of any information not properly marked. The District assumes no liability or responsibility for release of any information that is properly marked but is determined by the Texas Attorney General or a court of law to be subject to release. In the event that the District receives a request for disclosure of material marked "confidential" or "proprietary", the District may request a ruling from the Texas Attorney General concerning whether such material must be disclosed.

Proposals asserted to be copyright protected in their entirety are unacceptable and may, in the District's sole discretion, be disqualified as non-responsive. By submitting copyrighted materials as part of your bid, you hereby grant the District authorization to reproduce and provide copies of such information in response to a valid request for information under the Texas Public Information Act, Texas Government Code Chapter 552. By submitting copyrighted materials, you are representing that you have the authority to grant such authorization for the reproduction and release of such information. You further agree to waive any and all claims against the District regarding the release of such copyrighted information including, but not limited, to any claim of copyright infringement when released in response to a valid request for information under the Texas Public Information Act, Texas Government Code Chapter 552.

- Contents of this document are NOT considered Confidential or Proprietary
- Contents of this document ARE considered Confidential or Proprietary. Please identify the pages and/or sections declared Confidential or Proprietary by properly marking the pages &/or sections as confidential or proprietary and listing them below:

The undersigned affirms that the District assumes no liability/responsibility for the release of any information if this form is not properly completed, signed and the appropriate pages clearly marked as directed. The undersigned further grants authorization for the reproduction and release of any information asserted to be copyright protected in response to a request for information under the Texas Public Information Act, and waives any and all claims regarding the release of such information.

Printed Name

Signature

Title

Date

INSURANCE REQUIREMENTS

The Vendor shall purchase and maintain, in a company or companies licensed to do business in the State of Texas. Such insurance as will protect the Vendor and the District from claims set forth below, which may arise out of, or result from, the operations under the contract. The Vendor shall be a subscriber to the Texas Workers' Compensation Act for Workers' Compensation Insurance. The vendor shall file with the Executive Director of Purchasing, before work is begun, certificates of such insurance which shall be subject to approval by the District as to the company providing insurance and the manner and adequacy of insurance protection. The Vendor shall, during the performance of this Agreement, keep in force the following insurance:

- a. Comprehensive General Liability*(CGL)
 - 1) Bodily Injury \$250,000 each person, \$500,000 each occurrence,
\$1,000,000 aggregate
 - 2) Personal Injury \$250,000 each person, \$500,000 each occurrence,
\$1,000,000 aggregate
 - 3) Property Damage \$500,000 each occurrence
- b. Comprehensive Automobile Liability*(CAL)
 - 1) Bodily Injury \$500,000 each person, \$500,000 each occurrence,
\$1,000,000 aggregate
 - 2) Property \$100,000 each occurrence
- c. Workers' Comp. (as a subscriber to the Act) Statutory (per benefits of Texas Workers' Comp. Act)
- d. Employer's Liability
 - 1) Each accident \$300,000
 - 2) Disease \$300,000
 - 3) Disease for each employee \$300,000

- *In the alternate, CGL and CAL insurance coverage a combined single limit policy of \$500,000 for both property damage and bodily injury may be provided with 1 million dollar aggregate. Vendors having unsupervised access to students must have a minimum of \$100,000 claim/\$300,000 aggregate coverage for sexual abuse and molestation endorsed to their General Liability.

The Vendor shall either: (1) require each of its sub-contractors to procure and to maintain during the life of the sub-contract, Sub-contractor's Workers' Compensation Insurance as a subscriber to the act, Comprehensive General Liability, Automobile Liability, and Property Damage Liability Insurance of the type and in the same amounts as specified above, or (2) insure the activity of its sub-contractors in its own policy(ies).

All such policies of insurance shall contain a provision that they shall not be cancelled or altered nor the amount of coverage reduced until at least thirty (30) days after notice of such cancellation, alteration, or reduction has been delivered to the District.

Such policies of insurance shall be written by companies authorized by the Texas Department of Insurance to conduct business in the state and shall be satisfactory to the District. Vendor shall not commence work under this Agreement until satisfactory evidence of such insurance has been delivered to, and approved by the District.

Self-Insurance: A vendor who self-insures for workers compensation must possess a Certificate of Authority to Self-insure issued by the Texas Workers Compensation Commission as a subscriber to the Workers' Compensation Act. By signing below, the bidder/prospective Vendor certifies that it possesses such certificate, and shall furnish a copy of the Certificate of Self Insurance with Bid Invitation.

The Certificate of Insurance must be presented prior to start of service. The policy must reflect Garland I.S.D. as "additional insured" or "co-insured". The amount of deductibles and self-insurance retention must be shown on Certificate of Insurance.

By initialing below, the bidder certifies that it is capable of providing the type(s) and coverage of insurance required. _____(Initials)

Company Name	Insured By:	Printed Name	Certificate Number
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